



**Tulare County Regional Transit Agency
AGENDA**

September 16, 2024

4:00 pm

**Meeting Location:
200 E. Center Avenue
Visalia, CA 93291**

NOTE: This meeting will allow the public to participate in the meeting via Microsoft Teams using the following link:

[Join the meeting now](#)

Meeting ID: 297 922 786 546

Passcode: ejYz8b

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, or to be able to access this agenda and documents in the agenda packet, please contact the Tulare County Regional Transit Agency ("TCRTA") office at 559-972-3407 at least 3 days prior to the meeting. Any staff reports and supporting materials provided to the Board after the distribution of the agenda packet are available for public inspection at the TCRTA office.

- I. CALL TO ORDER, WELCOME, AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. PUBLIC COMMENT**

**NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item of interest to the public and within the subject matter jurisdiction of TCRTA but not appearing on this agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Speakers are requested to state their name(s) and address(es) for the record.

IV. PRELIMINARY ACTION ITEMS:

A. Action: Pursuant to Gov. Code, § 54953(c)(3) the Board will vote to approve the salary and contract terms as presented on 08-19-2024 during closed session. The annual salary of \$180,250.00 along with the additional contract terms to be retroactive to 8-25-2024.

V. CLOSED SESSION ITEMS:

It is the intention of the Board of Directors to meet in closed session concerning:

A. § 54956.9(d) (1) – Pending Litigation (Settlement)

B. § 54957.6 – Labor Negotiations for TCRTA Executive Director

Purpose: To discuss and negotiate the terms of a mutual severance agreement with the Executive Director

RECONVENE OPEN SESSION

VI. REPORT OUT OF CLOSED SESSION:

- I.** The Board will report any action taken in closed session, as required by Government Code Section 54957.1.
- II.** Report (if any) from closed session on items VIIIA and VIIIB (agreement with Executive Director).

VII. CONSENT CALENDAR ITEMS:

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action / Discussion Items.

Request Approval of the Consent Calendar Items

- | | |
|--|---------------|
| A. Approve Minutes of August 19, 2024 | (Pages 01-02) |
| B. Information: Vehicle Asset Worksheet | (Pages 03-05) |
| C. Information: Operational KPI Report | (Pages 07-25) |
| D. Information: Monthly Ridership Summary | (Pages 27-28) |
| E. Information: Microtransit Update (Public Notice) | (Pages 29-35) |
| F. Information: Marketing Update | (Pages 37-40) |
| G. Information: Financial Statement | (Pages 41-51) |
| H. Information: Grant Management Update | (Pages 53-55) |
| I. Information: Fare Media Update | (Pages 57-59) |
| J. Information: HR Update | (Pages 61-61) |
| K. Action: Zone 3 continuation: ADA & Title VI Requirements | (Pages 63-78) |

- a. Discussion: Director Riddle's request for discussion on improved relationships

VIII. ACTION ITEM & PRESENTATION:

A. Angelly Tovar – CalITP Presentation

B. CALITP - Request to Award

(Pages 79-81)

IX. OTHER BUSINESS:

A. Requests from Board Members for Future Agenda Items

X. ADJOURN:

The next regularly scheduled Tulare County Regional Transit Agency (TCRTA) Board meeting will be **Monday, October 21, 2024, and will take place at 4:00 pm** at the Tulare County Regional Transit Agency (TCRTA), 200 E. Center Avenue, Visalia, CA 93291.

TULARE COUNTY REGIONAL TRANSIT AGENCY

BOARD OF DIRECTORS

ALTERNATE

AGENCY

Kuldip Thusu	Maribel Reynosa	City of Dinuba
Vicki Riddle	Frankie Alves	City of Exeter
Greg Gomez – Vice Chair	Armando Hinojosa	City of Farmersville
Ramiro Serna	Rosaena Sanchez	City of Lindsay
Jose Sigala – Chair	Terry Sayre	City of Tulare
Jose Martinez	Rudy Mendoza	City of Woodlake
Larry Micari	Amy Shuklian	County of Tulare
Vacant	Vacant	Tule River Tribe

EX OFFICIO MEMBERS

Georgina Landecho, CalVans
Liz Wynn, TCAG Public Transit Representative

TCRTA STAFF

Abul Hassan, TCRTA Executive Director
Teresa Ortega, TCRTA Transit Analyst
Clayton Landis, TCRTA Transit Analyst
Olivia Forte, TCRTA Transit Coordinator
Melissa Cashen, TCRTA Accountant I
Ashlee Compton, TCRTA Administrative Clerk I
*Thomas Degn, County Counsel

TCRTA
200 E. Center Avenue
Visalia, CA 93291
Phone: (559) 972-3407
www.tularecog.org/tcag/tcrt/
www.gotcrt.org

TCRTA 2024 Board Meeting Schedule

Date	Location
January 29, 2024*	Tulare County Regional Transit Agency 210 N. Church St., Visalia, CA 93291
February 21, 2024*	Tulare Public Library and Council Chambers 491 North M Street, Tulare, CA 93274
March 18, 2024	Tulare County Regional Transit Agency 210 N. Church St., Visalia, CA 93291
April 15, 2024 Rescheduled: April 22, 2024	Tulare County Regional Transit Agency 210 N. Church St., Visalia, CA 93291
May 20, 2024	Tulare County Regional Transit Agency 210 N. Church St., Visalia, CA 93291
June 17, 2024 Rescheduled: June 26, 2024	Tulare County Regional Transit Agency 210 N. Church St., Visalia, CA 93291
July 15, 2024 Rescheduled: July 22, 2024	Tulare County Regional Transit Agency 200 E. Center Ave., Visalia, CA 93291
August 19, 2024	Tulare County Regional Transit Agency 200 E. Center Ave., Visalia, CA 93291
September 16, 2024	Tulare County Regional Transit Agency 200 E. Center Ave., Visalia, CA 93291
October 21, 2024	Tulare County Regional Transit Agency 200 E. Center Ave., Visalia, CA 93291
November 18, 2024	Tulare County Regional Transit Agency 200 E. Center Ave., Visalia, CA 93291
December 16, 2024 Cancelled	Tulare County Regional Transit Agency 200 E. Center Ave., Visalia, CA 93291

The TCRTA Board meets at 4:00 pm. Most meetings fall on the third Monday of each month. Meeting dates with asterisks have been changed due to holidays and/or calendar conflicts.

Meetings will be held at the location noted above for each month, unless otherwise noted in that month's agenda. All meeting dates are subject to change.

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**Tulare County Regional Transit Agency
Board Meeting Minutes
August 22, 2024, 4:00 p.m.**

Members Present: Riddle, Sigala, Martinez, Micari, Thusu, Gomez
Members Absent: Serna
Non-Voting Alternates:
Ex Officio Present:
Staff Present: Abul Hassan, Melissa Cashen, Teresa Ortega, Clayton Landis,
Olivia Forte, Ashlee Compton, Servando Quintanilla Jr &
Brideget Moore
Counsel Present: Thomas Degn

*Board member attended online or due to emergency or just cause.

- I. **CALL TO ORDER:**
Chair Sigala called the meeting to order at 4:13 p.m.
- II. **PLEDGE OF ALLEGIANCE:**
Led by Chair Sigala
- III. **PUBLIC COMMENT:**
No Public Comment
- IV. **PRESENTATIONS:**
NONE
- V. **CONSENT CALENDAR ITEMS:**
 - A. Approve Minutes of July 22, 2024
 - B. Approve Minutes of Special Meeting August 1, 2024
 - C. Action: Receive and File Preliminary Financial Statement as of June 30, 2024
Motion: Micari
Second: Riddle
 - D. Information: Grant Management Update
 - E. Information: Monthly Ridership Summary
 - F. Information: Microtransit Update
 - G. Information: Vehicle Asset Worksheet
 - H. Information: Operational KPI Report
 - I. Information: Pass/ Fare Media Update
 - J. Information: HR Update
 - K. Information: Exeter & Farmersville TDA Claims
 - L. Information: CallTP Tap-to-Pay Pricing

Motion: Thusu

Second: Gomez

Notes: Item V-F: Director Riddle commented that she would like an action plan to mend relationship with Visalia. Director Martinez mentioned Executive Director Hassan met with Visalia after previous special board meeting.

Item V-L: Director Thusu question if the Tap-to-Pay is credit/ debit card based. Director Gomez asked about the ceiling per day and what about a ceiling per month? Executive Director Hassan mentioned a QR code. Director Micari asked about a fare media card, like a Tap card or cash card. Executive Director Hassan stated to bring CallTP back to a meeting for Board members to ask questions.

VI. ACTION / DISCUSSION ITEMS:

A. Action: Adoption of 2024-2025 Budget

Motion: Martinez

Second: Gomez

Notes:

B. Action: Marketing Update

Motion: Gomez

Second: Micari

Notes: Director Thusu commented about wanting a customer service survey, or another survey to convey the how a patrons transit ride was and any comments they may have. Director Micari commented an idea of meeting with Visalia and Porterville city regarding TCRTA's marketing campaign. Chair Sigala mentioned an idea to market transit and work together with Visalia and Porterville for the Tulare County Fair Parade on 9/11/2024.

VII. OTHER BUSINESS:

A. Director's Report

Mr. Hassan reported that progress continues to move forward.

B. Requests from Board Members for Future Agenda Items:

Director Riddle would like an update of the mending of relationships between Visalia and Porterville. Director Martinez commented an idea of a tablet or iPad for meetings instead of printed pages.

VIII. CLOSED SESSION ITEMS:

It is the intention of the Board of Directors to meet in closed session concerning:

A. § 54956.9(d) (1) – Pending Litigation (Settlement)

Nothing to report

B. § 54956.9(d)(2) or (3) - Anticipated Litigation (Significant Exposure to Litigation)

Nothing to report

C. § 54957.6 – Labor Negotiations TCRTA Executive Director

Board voted to approve contract amendment with Executive Director. Amendment reflects severance terms and conditions as previously disclosed on August 1, 2024 and the outcome of this closed session raises the salary of the Executive Director from \$175,000 a year to \$180,000 a year, to be in effect 08-25-2024 as reflected in the Contract.

IX. ADJOURN

The meeting adjourned at 7:39 p.m. Chair Sigala confirmed the next scheduled meeting of the Tulare County Regional Transit Agency (TCRTA) Board of Directors will be held on **Monday, September 16, 2024, and will take place at 4:00 pm.** at the Tulare County Regional Transit Agency (TCRTA), 200 E. Center Avenue, Visalia, CA 93291

Tulare County Regional Transit
Agency

AGENDA ITEM VII-B

September 16, 2024

Prepared by Clay Landis, Transit Analyst

SUBJECT:

Information: Vehicle Asset Worksheet

BACKGROUND:

Tulare County Regional Transit Agency (TCRTA) serves as the administration arm for the facilitation of transportation services on behalf the County of Tulare and the Cities of Dinuba, Exeter, Farmersville, Lindsay, Tulare, Woodlake, and Tule River Tribe. As the administrative arm TCRTA has a fiduciary obligation to each Member Agency, the Federal Transportation Authority (FTA), and California State Department of Transportation (Caltrans) to account for all assets related to the operation of services as paid for by the FTA and Caltrans. Thorough vehicle management by TCRTA is essential to ensure that these assets purchased with federal and state grant funds are used effectively and in accordance with federal regulations.

DISCUSSION:

Cells fully highlighted in green are presently being reviewed to be wrapped. Cells showing yellow or peach coloration are under review for equipment installation or upgrading with respect to Hanover displays.

Font that is red indicates a note at the end in terms of the issue with the vehicle in question.

These operational differentiations are discussion points with Transdev in light of a few moving parts:

- TCRTA is working with Hanover displays to install new displays onto our fleet to create a more uniform fleet. Hanover displays infotainment will display TCRTA branding. Hanover came and installed displays on 8/12/24 – Currently
- TCRTA staff is working on making sure all vehicles have up to date registration

ATTACHMENTS:

1. TCRTA Vehicle Asset Worksheet

TCRTA Vehicle Asset Worksheet

Wrappable	Wrapped	Member Agency AREA OF SERVICE	VEHICLE OWNER	Default Assignment Location	Route #	Vehicle ID	VIN #	TAG #	Manufacture Year	Yard Location	Service Mode	GRANT SOURCE/REPLACEMENT GRANT	Age	ULB	ULB Left	Plan Date	Planned Yes/No	Purchase Date	Make	Model	Type	Length (ft.)	Capacity	Wheelchair	Fuel Type	Bus Status
		City of Dinuba	City of Dinuba			3	1FDFE4FSXHC77735		2017	North Yard (Dinuba)	Microtransit		6	4	4	2025			Ford	AeroTech	Cutaway	25	15	2	CNG	Active
		City of Dinuba	City of Dinuba			7	1FDFE4FS3BD29639		2011	North Yard (Dinuba)	Local/Circulator		12	4	-2	2019			Ford	AeroTech	Cutaway	25	14	2	CNG	Active
		City of Dinuba	City of Dinuba			8	1FDFE4FSXBDA29640		2016	North Yard (Dinuba)	Local/Circulator		7	4	3	2024			Ford	AeroTech	Cutaway	25	14	2	CNG	Disposal
		City of Dinuba	City of Dinuba			9	1FDAF5GY9BEC71975		2012	North Yard (Dinuba)	Local/Circulator		11	4	-1	2020			Ford	AeroElite	Cutaway	33	20	2	CNG	Active
		City of Dinuba	City of Dinuba			11																				
		City of Dinuba	City of Dinuba	Lindsay?		10	1FDFE4FS7EDB17680		2014	North Yard (Dinuba)	Microtransit		9	4	1	2022			Ford	AeroTech	Cutaway	25	14	2	Gasoline	Active
		City of Dinuba	City of Dinuba			12	1FDFE4FS4GDC50335		2016	North Yard (Dinuba)	Microtransit		7	4	3	2024			Ford	AeroTech	Cutaway	25	14	2	CNG	Active
		City of Dinuba	City of Dinuba			14	1FDFE4FSKDC42961		2019	North Yard (Dinuba)	Local/Circulator		4	4	6	2027			Ford	AeroTech	Cutaway	25	14	2	CNG	Active
		City of Dinuba	City of Dinuba			15	1FDAF5GY5KDA25169		2019	North Yard (Dinuba)	Commuter		4	4	6	2027			Ford	Entourage	Cutaway	32	20	2	CNG	Active
No		Woodlake	TCRTA			61	1FDXE4S516DB18797		2006	South Yard (Porterville)	Microtransit	/LCTOP(S339(a))	17	4	-7	2014			Ford	StarTrans	Cutaway	25	14	2	Gasoline	Active
No		Woodlake	TCRTA			62	1FDXE4S522HA16816		2002	South Yard (Porterville)	Microtransit	/LCTOP(S339(a))	21	4	-11	2013			Ford	StarTrans	Cutaway	25	14	2	Gasoline	Active
No		Woodlake	TCRTA			63	1FDFE4FS8CDA17018		2011	South Yard (Porterville)	Microtransit	/LCTOP(S339(a))	12	4	-2	2019			Ford	StarTrans	Cutaway	25	14	2	Gasoline	Active
		Tulare City	City of Tulare			2010	1FDXE4S577DA88318		2007	Central Yard (County)	Local/Circulator		16	4	-6	2016			Ford	E450	Cutaway	25	14	2	Gasoline	Active
		Tulare City	City of Tulare			2027	1N93495179A140156		2009	Central Yard (County)	Local/Circulator		14	12	0	2021			Blue Bird	Low Floor	Bus	35	20	2	CNG	Disposal
		Tulare City	City of Tulare			2028	15GG82711F1183908		2015	Central Yard (County)	Local/Circulator		8	12	6	2027			Gillig	Low Floor	Bus	35	28	2	CNG	Active
No		Tulare City	City of Tulare			2029	15GG82713F1183909		2015	Central Yard (County)	Local/Circulator		8	12	6	2027			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2030	15GG8271XF1183910		2015	Central Yard (County)	Local/Circulator		8	12	6	2027			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2031	15GG82711F1183911		2015	Central Yard (County)	Local/Circulator		8	12	6	2027			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2032	1FDEE3S509DA42236		2009	Central Yard (County)	Local/Circulator		14	4	-4	2017			Ford	E350	Cutaway	25	14	2	Gasoline	Active
		Tulare City	City of Tulare			2033	1FDFE4FS2HDC41585		2017	Central Yard (County)	Local/Circulator		6	4	4	2025			Ford	E450	Cutaway	25	14	2	Gasoline	Active
		Tulare City	City of Tulare			2034	1FDFE4FS1HDC50746		2017	Central Yard (County)	Local/Circulator		6	4	4	2025			Ford	E450	Cutaway	25	14	2	Gasoline	Active
		Tulare City	City of Tulare			2035	1FDAE4S528DA59748		2008	Central Yard (County)	Local/Circulator	/LCTOP(S339(a))	15	4	-5	2016			Ford	Allstar	Cutaway	25	14	2	CNG	Disposal
		Tulare City	City of Tulare			2036	1FDFE4FS9EDB17681		2014	Central Yard (County)	Local/Circulator		9	4	1	2026			Ford	Allstar	Cutaway	25	14	2	CNG	Active
		Tulare City	City of Tulare			2037	15GG83110K3194136		2019	Central Yard (County)	Commuter		4	12	10	2031			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2038	15GG83112K3194137		2019	Central Yard (County)	Commuter		4	12	10	2031			Gillig	Low Floor	Bus	35	28	2	CNG	Active
	X	Tulare City	City of Tulare			2039	2C7WDGBG7HR828830		2017	Central Yard (County)	Microtransit		6	4	2	2023			Dodge	Caravan	Minivan	10	5	1	Gasoline	Active
	X	Tulare City	City of Tulare			2040	2C7WDGBGXHR838493		2017	Central Yard (County)	Microtransit		6	4	2	2023			Dodge	Caravan	Minivan	10	5	1	Gasoline	Active
		Tulare City	City of Tulare			2041	15GG83111P3197991		2023	Central Yard (County)	Local/Circulator		0	12	14	2034			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2042	15GG83115P3197993		2023	Central Yard (County)	Local/Circulator		0	12	14	2034			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2043	15GG8311XP3197990		2023	Central Yard (County)	Local/Circulator		0	12	14	2034			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		Tulare City	City of Tulare			2044	15GG83113P3197992		2023	Central Yard (County)	Local/Circulator		0	12	14	2034			Gillig	Low Floor	Bus	35	28	2	CNG	Active
		County of Tulare		Porterville?		7105	1FDGF5GY98EB82238		2011	Central Yard (County)	Local/Circulator	/LCTOP(S307 (CMAQ(CRP)	12	4	-2	2019			Ford	F550	Cutaway	32	29	2	Gasoline	Active
		County of Tulare				7106	1FDGF5GY2EB82243		2011	Central Yard (County)	Local/Circulator	/LCTOP(S307 (CMAQ(CRP)	12	4	-2	2019			Ford	F550	Cutaway	32	29	2	Gasoline	Active
		County of Tulare	City of Medera	Porterville?		7109	1GBG5V1G39F405146		2009	Central Yard (County)	Local/Circulator	/LCTOP(S339(a))	14	4	-4	2017			Chevrolet	C5500	Cutaway	32	29	2	Gasoline	Active
		County of Tulare	Tulare County			7116	1GBG5V1G38F416064		2009	Central Yard (County)	Local/Circulator	/LTF/Ms.R(S339)	14	4	-4	2017			GMC	AeroElite 290	Cutaway	32	18	2	CNG	Active
		County of Tulare	Tulare County			7117	1GBG5V1G39F406412		2009	Central Yard (County)	Local/Circulator	/5311	14	4	-4	2017			GMC	C5500	Cutaway	32	18	2	CNG	Disposal
		County of Tulare	Tulare County			7118	1GBG5V1G59F406007		2009	Central Yard (County)	Local/Circulator	/SGR(S311)	14	4	-4	2017			GMC	C5500	Cutaway	32	29	2	CNG	Disposal
No		County of Tulare	Tulare County			7120	1GBG5V1G99F405734		2009	Central Yard (County)	Local/Circulator	/SGR(S311)	14	4	-4	2017			GMC	C5500	Cutaway	32	29	2	CNG	Disposal
		County of Tulare	Tulare County			7122	1GBG5V1G79F406848		2009	Central Yard (County)	Local/Circulator	/LTF/TOLL(S339 CMAQ)	14	4	-4	2017			GMC	C5500	Cutaway	32	29	2	CNG	Active
		County of Tulare	Tulare County			7123	1GBG5V1G19F406862		2009	Central Yard (County)	Local/Circulator	/SGR(S311)	14	4	-4	2017			GMC	C5500	Cutaway	32	29	2	CNG	Active
		County of Tulare	Tulare County			7124	1GBG5V1GX9F407072		2009	Central Yard (County)	Local/Circulator	/LTF/TOLL(S339 CMAQ)	14	4	-4	2017			GMC	C5500	Cutaway	32	29	2	CNG	Active
		County of Tulare	Tulare County			7125	1GBE5V1G28F410313		2008	Central Yard (County)	LOOP		15	4	-5	2016			GMC	C5500	Cutaway	35	30	2	Gasoline	Active
		County of Tulare	Tulare County			7126	1GBE5V1G58F405932		2008	Central Yard (County)	LOOP		15	4	-5	2016			GMC	C5500	Cutaway	35	30	2	Gasoline	Active
		County of Tulare	Tulare County			7127	1GBG5S8G0B1178098		2011	Central Yard (County)	Local/Circulator	/LTF/TOLL(S339 CMAQ)	12	4	-2	2019			Chevrolet	4500	Cutaway	25	14	2	CNG	Disposal
No		County of Tulare	Tulare County			7129	1FDXE4FS6BD36558		2011	Central Yard (County)	ADA Paratransit	/LTF/TOLL(S339 CMAQ)	12	4	-2	2019			Ford	E450	Cutaway	25	14	2	CNG	Active
		County of Tulare	Tulare County			7130	1GBG5S8G1B1178837		2011	Central Yard (County)	Commuter	/LCTOP(S307 (CMAQ)	12	4	-2	2019			Chevrolet	4500	Cutaway	25	14	2	CNG	Disposal
		County of Tulare	Tulare County			7131	1FDEX4FS8BD36559		2011	Central Yard (County)	Microtransit		12	4	-2	2019			Ford	E450						

TCRTA Vehicle Asset Worksheet

	X	Farmersville	TCRTA	Visalia		9008	1FTBW9CK0NKA57657	CA/1690318	2022	Central Yard (County)	On-Demand		2	4	6	2030			Ford	ETransit	Shuttle Van	25	4	2	Electricity	Active
	X	Farmersville	TCRTA	Visalia		9009	1FTBW9CK8NKA57812	CA/1690319	2022	Central Yard (County)	On-Demand		2	4	6	2030			Ford	ETransit	Shuttle Van	25	4	2	Electricity	Active
	X	Farmersville	TCRTA	Visalia		9010	1FTBW9CK9NKA57771	CA/1690325	2022	Central Yard (County)	On-Demand		2	4	6	2030			Ford	ETransit	Shuttle Van	25	4	2	Electricity	Active
	X	Farmersville	TCRTA	Visalia		9011	1FTBW9CK6NKA57663	CA/1690323	2022	Central Yard (County)	On-Demand		2	4	6	2030			Ford	ETransit	Shuttle Van	25	4	2	Electricity	Active
	X	Farmersville	TCRTA	Visalia		9012	1FTBW9CK1NKA57649	CA/1690321	2022	Central Yard (County)	On-Demand		2	4	6	2030			Ford	ETransit	Shuttle Van	25	4	2	Electricity	Active
		Tule River Tribe	TRIBE	Tribe		TS 1	2C7WDGBG2KR698852		2019	Central Yard (County)	Commuter								Dodge	Caravan	Minivan	10	5	1	Gasoline	Active
	X	Farmersville	TCRTA	Visalia		9013			2022	Central Yard (County)	On-Demand		2	4	6	2030			Ford	ETransit	Shuttle Van	25	4	2	Electricity	Active
		Tule River Tribe	TRIBE	Spare?		TS 2	1FDEE3FSXJDC06398		2017	Central Yard (County)	Commuter								Ford	E350	Cutaway	25	14	2	Gasoline	Active

Inventory Last Updated: 9/6/2024

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Tulare County Regional Transit
Agency

AGENDA ITEM VII-C

September 16, 2024

Prepared by Clay Landis, Transit Analyst

SUBJECT:

Information: Operational KPI Report

BACKGROUND:

The Tulare County Regional Transit Agency (TCRTA) awarded a multi-million-dollar contract to Transdev in order to operate services throughout Tulare County. Subsequently the provision of services by Transdev is to be monitored by TCRTA in order to foster transparency and in light of public interest.

In December of 2023 the Executive Director also listed the ability to obtain Transdev's operating KPI and establish baseline metrics as a 6-month goal for presentation to the Tulare County Regional Transit Agency Board of Directors.

DISCUSSION:

Staff are presenting preliminary findings in terms of the establishment of KPI. These metrics are working statistics and will be improved upon once challenges to the gathering methodology are addressed by staff.

This report is the fifth (5th) KPI presented to the Tulare County Regional Transit Agency Board of Directors. The prior represented the month of July. This report represents the month of August.

ATTACHMENTS:

1. Operational KPI Report



TULARE COUNTY REGIONAL TRANSIT AGENCY

Performance Review for August 2024

Transdev Team

Hector Fuentes

General Manager

Matt Lysne

Assistant General Manager

Daniel Fabela

Maintenance Manager

Arlean Perez

Safety & Training Manager

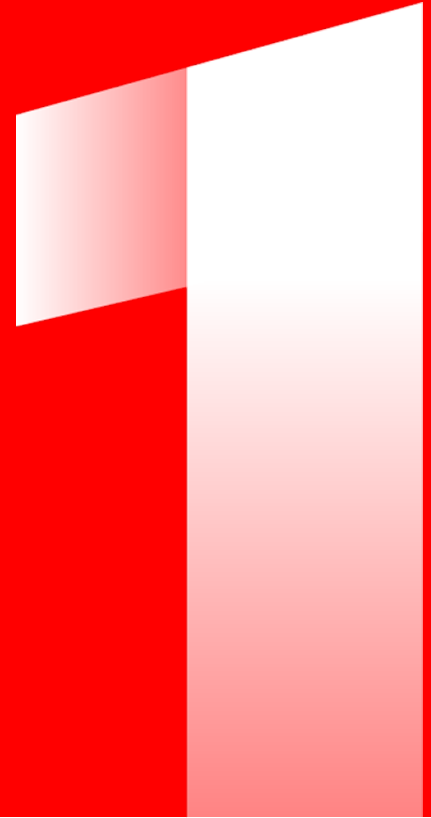
Randy Daughtry

Human Resources Manager

Terrie Kroll

Customer Service Manager

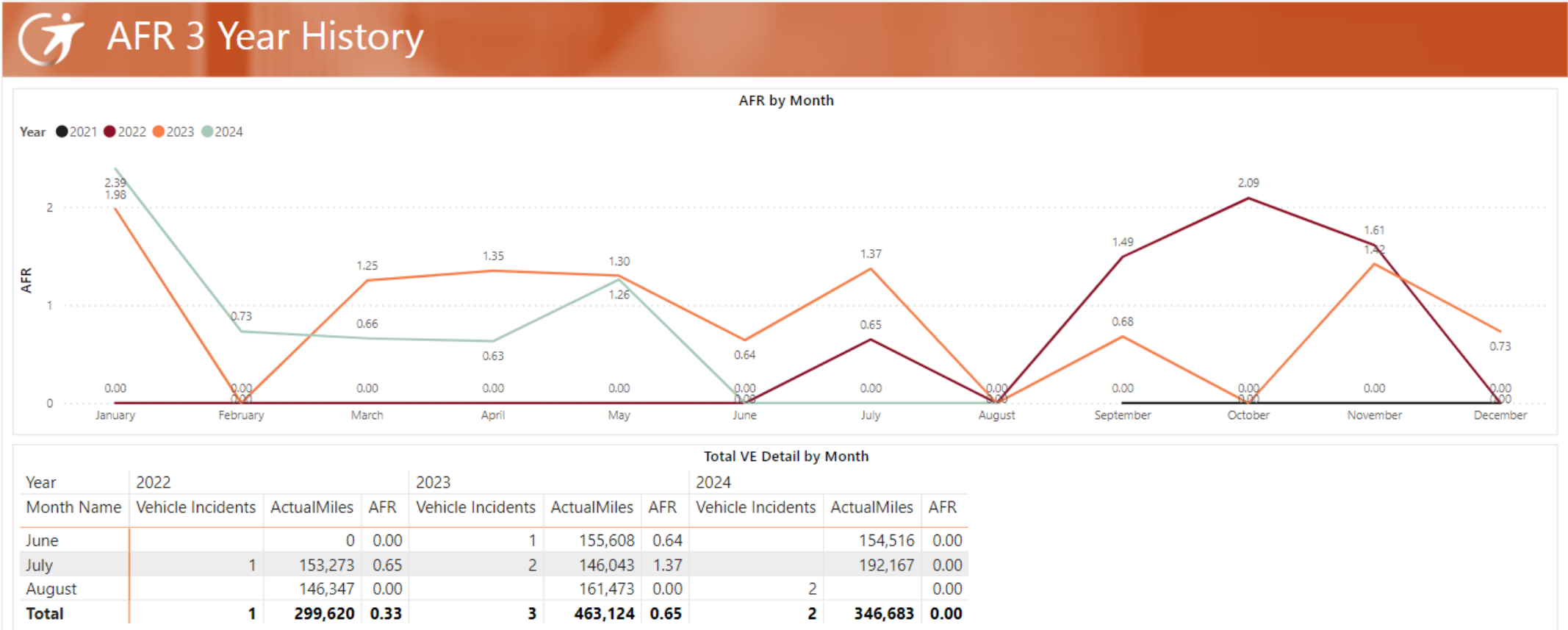
Safety



Injury Frequency Ratio



This slide shows our accident frequency ratio per 100K miles. We have shown improvement in the reduction of accidents year over year. *We are currently at 7 Preventable accidents compared to 10 last year.*





Incident Detail

All Vehicle Events

13

Prev Vehicle Events

7

Organization

Transdev Services

Region

All

Location

TULARE COUNTY TRANSIT - [...]

Preventable Status

PREVENTABLE

Year

2024

Month

All

Trip Type

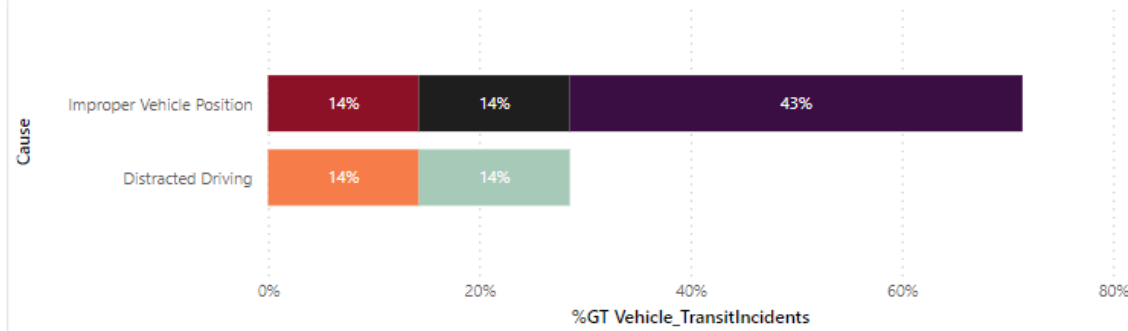
All

Collision With

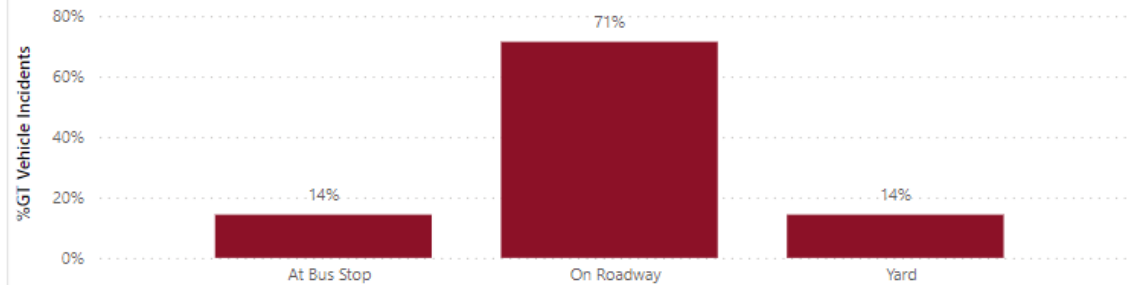
All

Root Cause by Movement Type

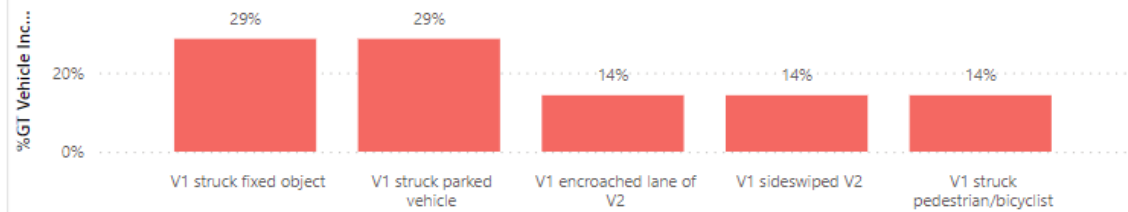
movement ● Entering bus stop ● Making left turn ● Making right turn ● Passing ● Straight ahead - Not Passing or Being Passed



Location Type



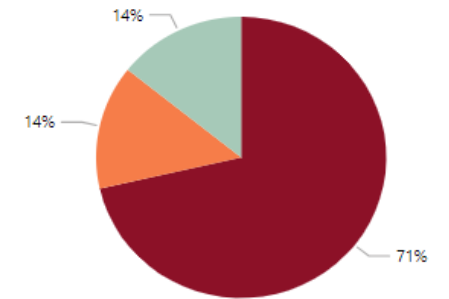
Accident Types



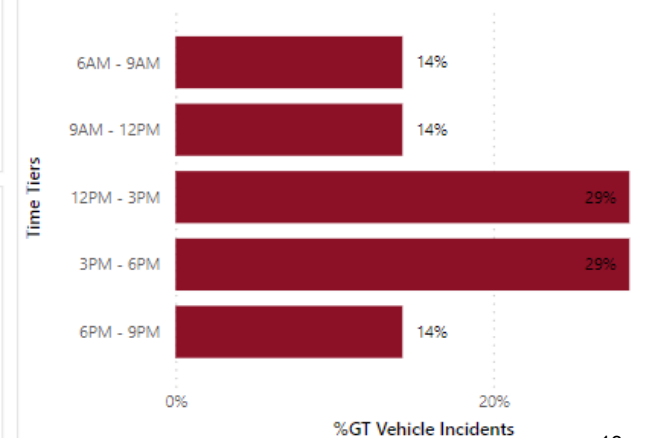
Yrs of Service Tiers

● 1 - 2
● 2 - 3
● 6-12 mos.

Years of Service



Accident Date & Time



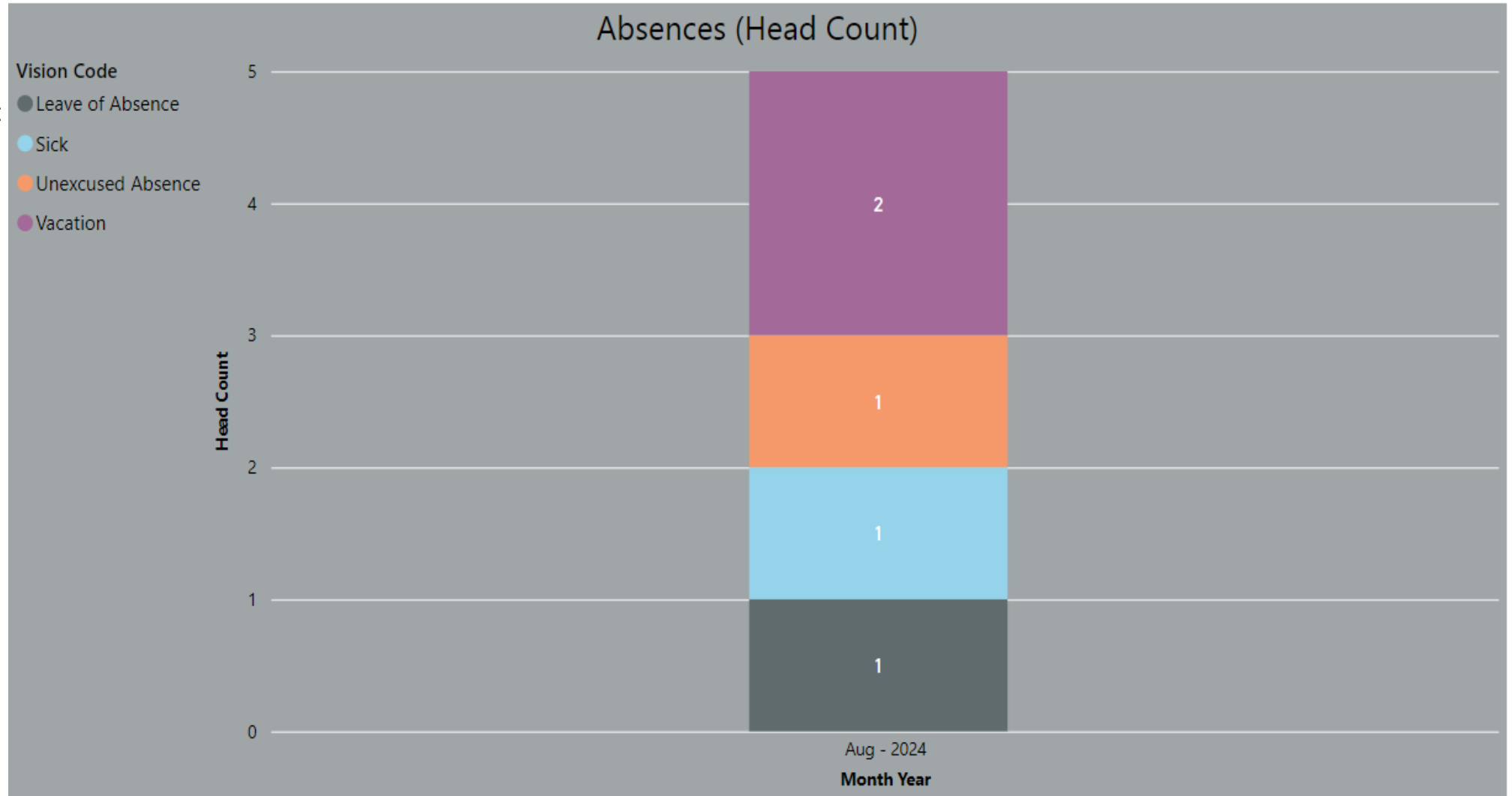
13

Human Resources

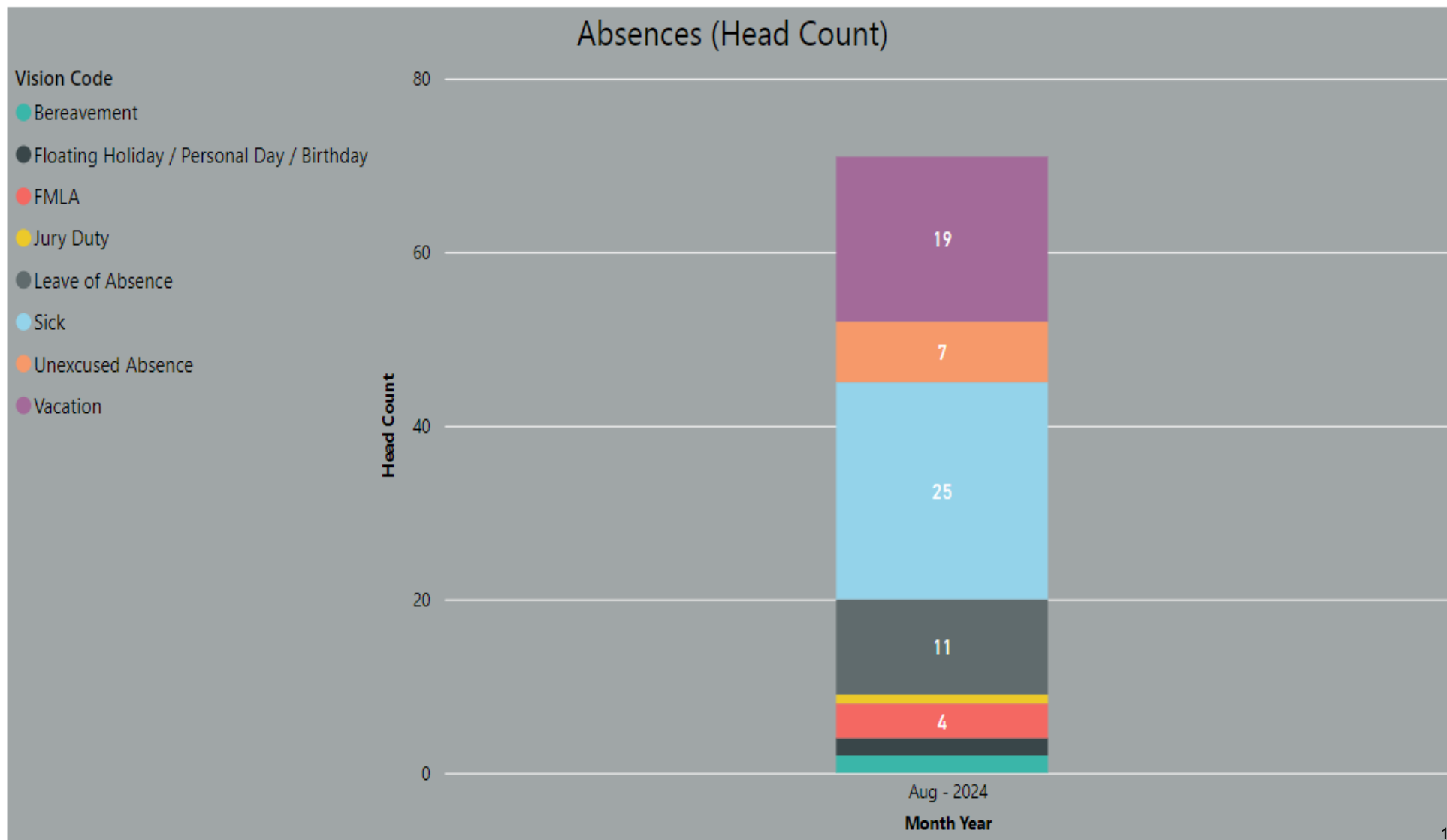


Paratransit Operator Absences

→ The slides shows our absenteeism details within our Paratransit Operators.



→ The slides shows our absenteeism details within our Fixed Route Operators.



Maintenance



Overall Performance



Location

TULARE COUNTY TRANSIT

Region

All

METRICS
OVERVIEW

Preventative Maintenance Compliance

PM OTP Current Month

(Blank)

Compliant PM %

PM OTP Prior Month

80.6%

Compliant PM %

PM OTP Last 3 Months

69.6%

Compliant PM %

Miles Between Road Calls

Month to Date

0

Miles Between Road Calls

Prior Month

38,651

Miles Between RC

Last 3 Months

45,343

Miles Between Road Calls

Total Turns Trend

Month to Date

0.02!

Goal: 4 (-99.53%)

Prior Month

0.39!

Goal: 4 (-90.24%)

Last 3 Months

0.27!

Goal: 4 (-93.31%)



PM Compliance OVERVIEW

Region

All

Location

TULARE COUNTY TRANSIT

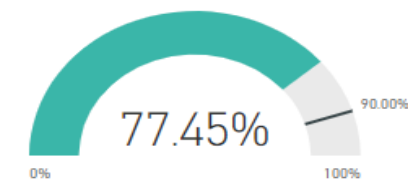
This

-

Year

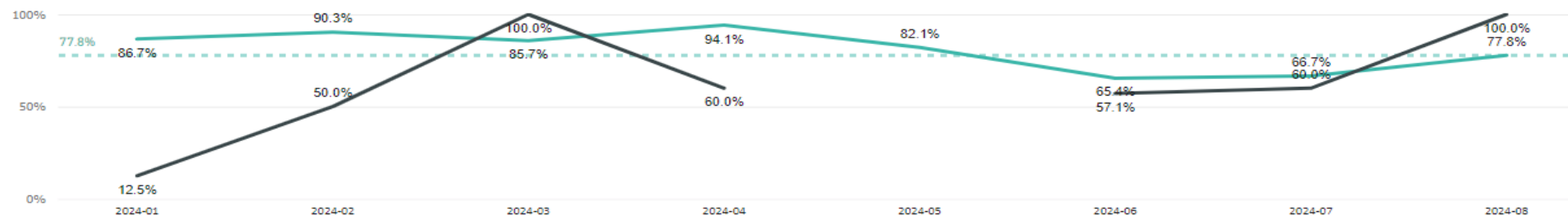
1/1/2024 - 12/31/2024

PM OTP



PM On-Time Performance Trend

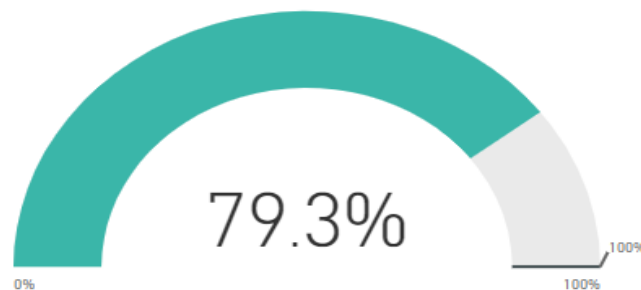
Core ● CORE ● NON-CORE



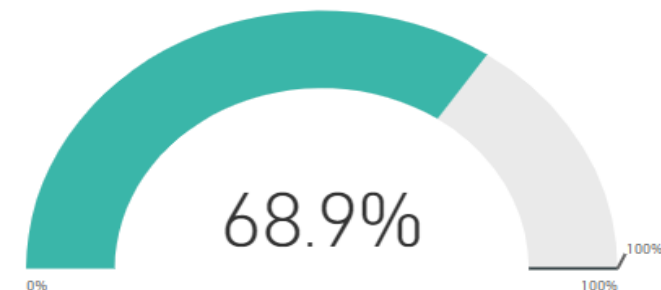
PM OTP Current Month



PM OTP Prior Month



PM OTP Last 3 Months





MBRC OVERVIEW

Region

All

Location

TULARE COUNTY TRANSIT

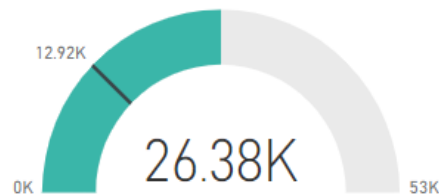
This

-

Year

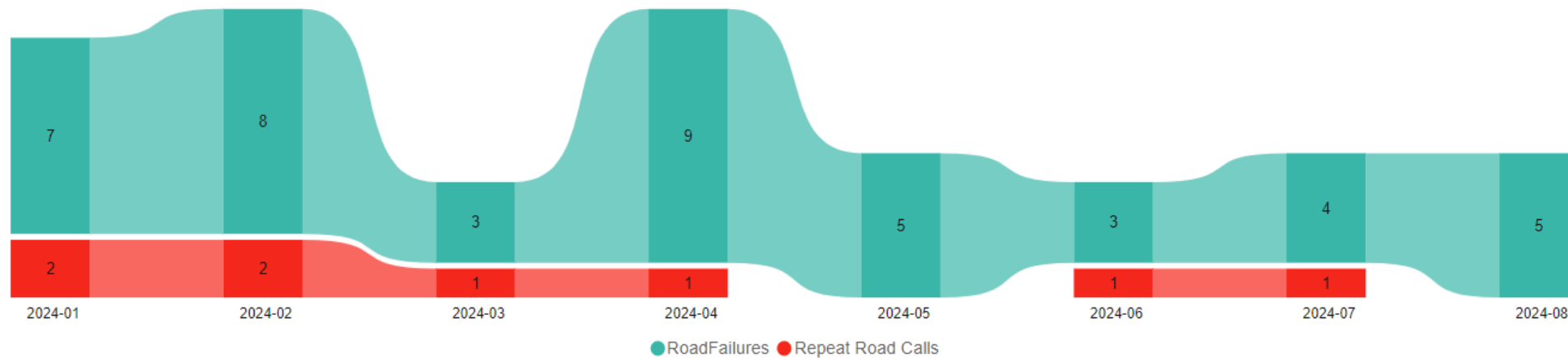
1/1/2024 - 12/31/2024

MBRC



Repeat Road Call: Two or more road calls within 10,000 miles on the same vehicle

Road Failures



Month to Date

0

MBRC Mechanical

Prior Month

34,037

MBRC Mechanical

Last 3 Months

39,917

MBRC Mechanical

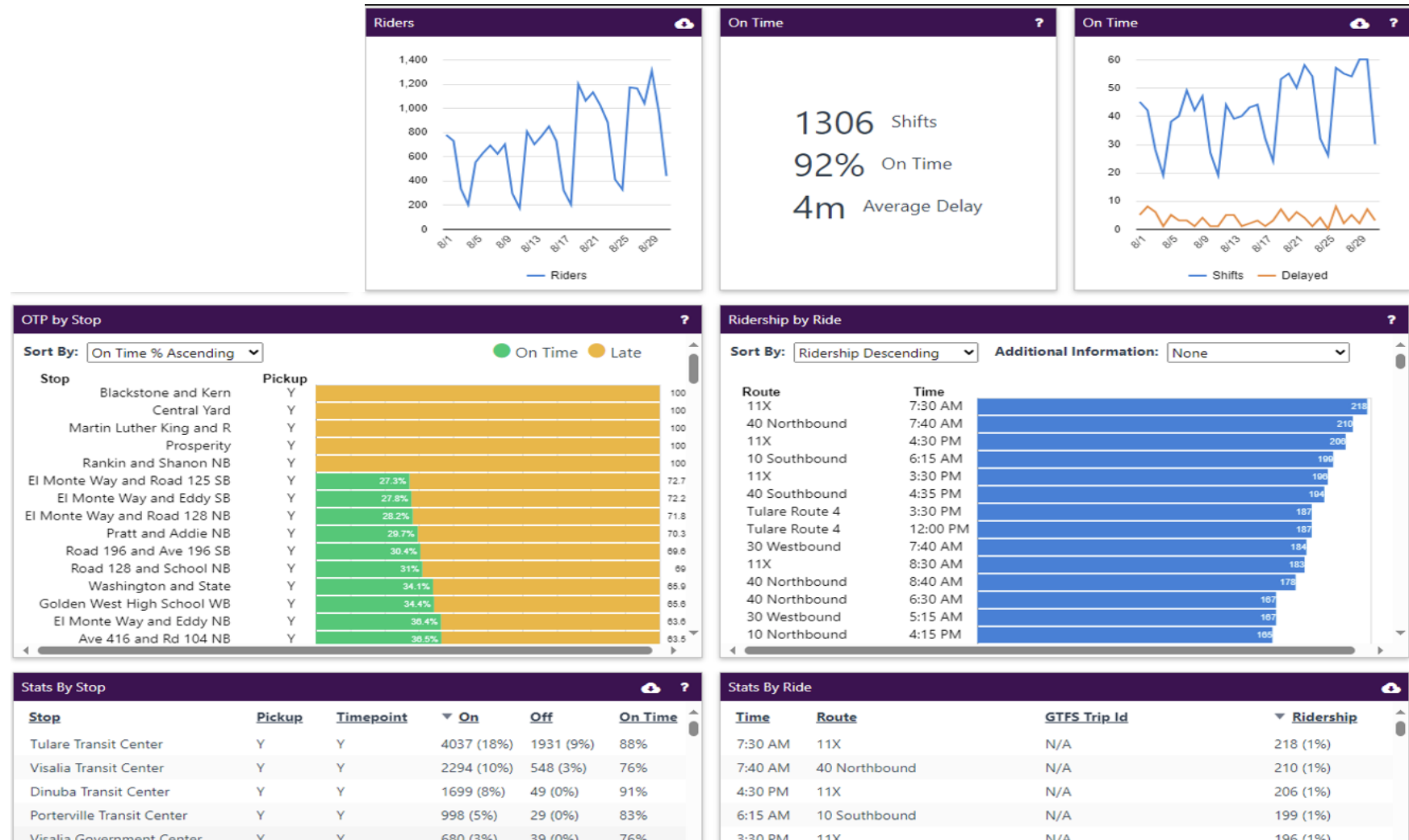
Operations



Operations

Fixed Route | Overall Performance

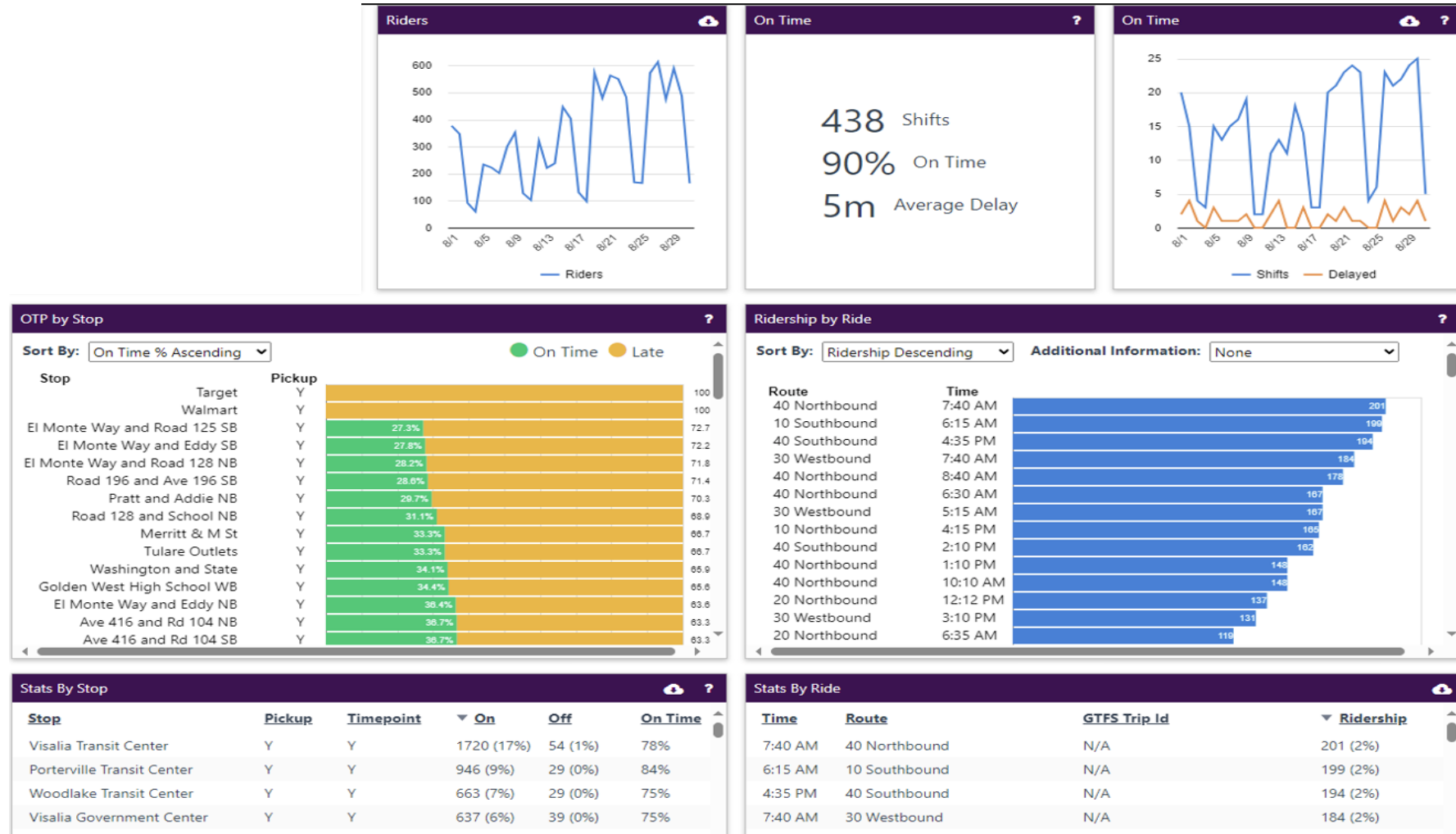
This slide shows our July systemwide on time performance of 92%



Operations

Fixed Route | Commuter

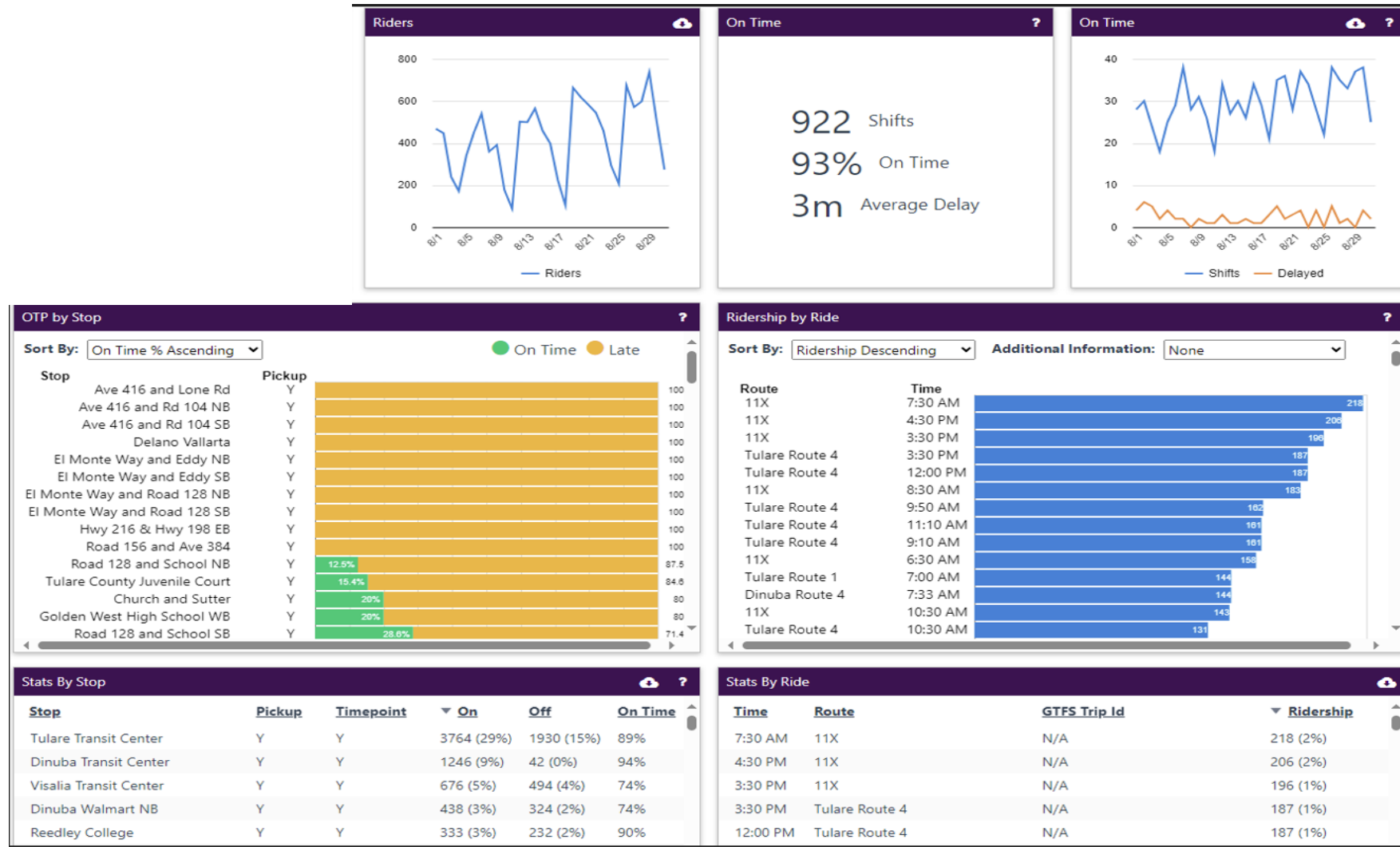
This slide shows our on-time performance for Commuter service is at 90%



Operations

Fixed Route | Tulare City

This slide shows our on-time performance for Tulare City at 93%





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AGENDA ITEM VII-D
Ridership Summary Report (FY 24-25)



	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	ANNUAL	Comments
OPERATING DAYS														
Weekday	22	22	20	23	18	19	21	19	21	22	21	21	249	
Saturday	4	5	4	4	5	4	4	4	5	4	5	4	52	
Sunday	4	4	5	4	6	7	5	5	5	3	4	5	57	
TOTAL OPERATING DAYS	30	31	29	31	29	30	30	28	31	29	30	30	358	
FIXED ROUTE RIDERSHIP														
Dinuba: D1	709												709	D1/D3 service uses 1 bus
D2	670												670	D2/D4 service uses 1 bus
D3	196												196	D1/D3 service uses 1 bus
D4	421												421	D2/D4 service uses 1 bus
(Dinuba Connection) DC	198												198	Reduced service during Summer (May-August)
Dinuba Totals	2,194	0	0	0	0	0	0	0	0	0	0	0	2,194	
Tulare: T1	1,630												1,630	
T2	1,849												1,849	
T3	1,719												1,719	
T4	3,122												3,122	
T5	2,068												2,068	
T6	1,006												1,006	
(Tulare) 11X	1,721												1,721	
Tulare Totals	13,115	0	0	0	0	0	0	0	0	0	0	0	13,115	
Commuter: C10	2,483												2,483	
C20	1,514												1,514	
C30	2,387												2,387	
C40	2,274												2,274	
C70	49												49	Service only runs M-F; C70-C90 service uses 1 bus
C80	57												57	Service only runs M-F; C70-C90 service uses 1 bus
C90	213												213	Service only runs M-F; C70-C90 service uses 1 bus
County Totals	8,977	0	0	0	0	0	0	0	0	0	0	0	8,977	
Tule River Tribe (TR)	59												59	Service reinstated on April 1, 2024
TOTAL RIDERSHIP	24,345	0	0	0	0	0	0	0	0	0	0	0	24,345	
PARATRANSIT RIDERSHIP														
Dinuba	71												71	
Lindsay	33												33	
Tulare	220												220	
Woodlake	102												102	
County	97												97	
TOTAL RIDERSHIP	523	0	0	0	0	0	0	0	0	0	0	0	523	Service commingled with Microtransit
MICROTRANSIT RIDERSHIP														
Dinuba	239												239	
Farmersville	29												29	
Lindsay	49												49	
Tulare	160												160	
Woodlake	38												38	
County	163												163	
Visalia	123												123	
TOTAL RIDERSHIP	801	0	0	0	0	0	0	0	0	0	0	0	801	Service commingled with Paratransit
Rider Account Creations	420												420	

Note: All data in this report is preliminary. Totals will be validated at the end of the fiscal year.

AGENDA ITEM VI-E
Ridership Summary Report (FY 23-24)

Service Provided by Visalia Transit

FIXED ROUTE RIDERSHIP														
Exeter Boardings (Route 9)	734													734
TOTAL EXETER RIDERSHIP	734	0	0	0	0	0	0	0	0	0	0	0	0	734
Farmersville Boardings (Route 9)	487													487
Farmersville Boardings (Route 12)	459													459
TOTAL FARMERSVILLE RIDERSHIP	946	0	0	0	0	0	0	0	0	0	0	0	0	946
DIAL-A-RIDE RIDERSHIP														
Trips from Exeter	117													117
Trips to Exeter	117													117
TOTAL EXETER RIDERSHIP	234	0	0	0	0	0	0	0	0	0	0	0	0	234
Trips from Farmersville	78													78
Trips to Farmersville	74													74
TOTAL FARMERSVILLE RIDERSHIP	152	0	0	0	0	0	0	0	0	0	0	0	0	152

Tulare County Regional Transit Agency

AGENDA ITEM VII-E

September 16, 2024

Prepared by Olivia Forte, Transit Coordinator

SUBJECT:

Information: Microtransit Update

BACKGROUND:

At the Board meeting of February 22, 2023, the TCRTA Board of Directors approved the provision of a regional microtransit (on-demand) expansion of services contingent on sufficient CMAQ funding for an initial three (3) year period to include all TCRTA member agencies and the City of Visalia.

The expansion of microtransit services was initiated in phases:

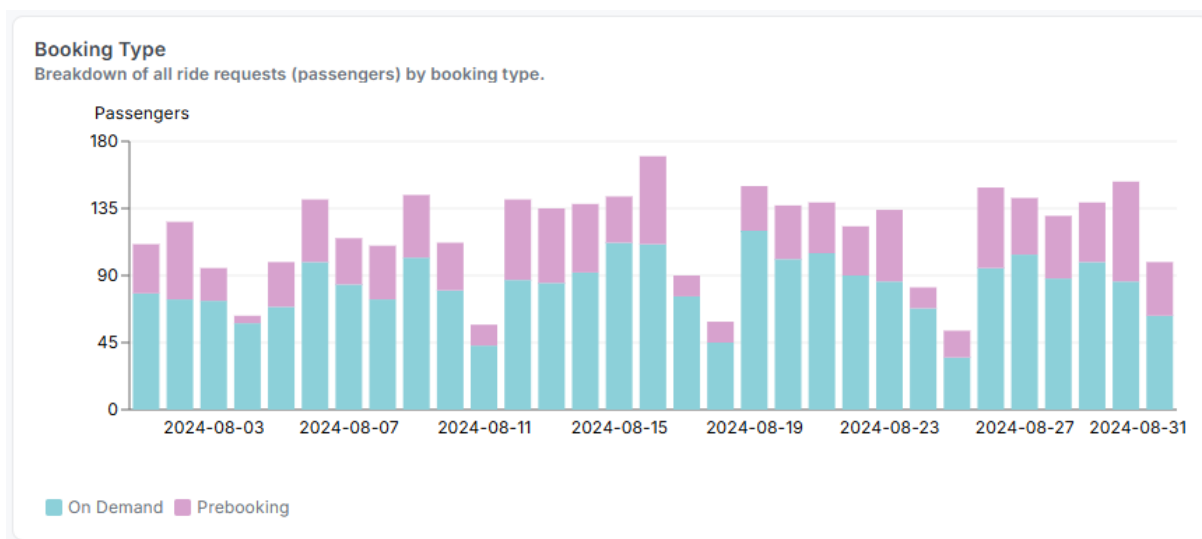
Phase 1 (December 18, 2023): existing microtransit service in the Lindsay-Porterville zone was transitioned to the new software platform provided by Via Mobility, LLC.

Phase 2 (April 1, 2024): the expansion of service to Dinuba and Woodlake, and the commingling of on-demand and paratransit services in all zones.

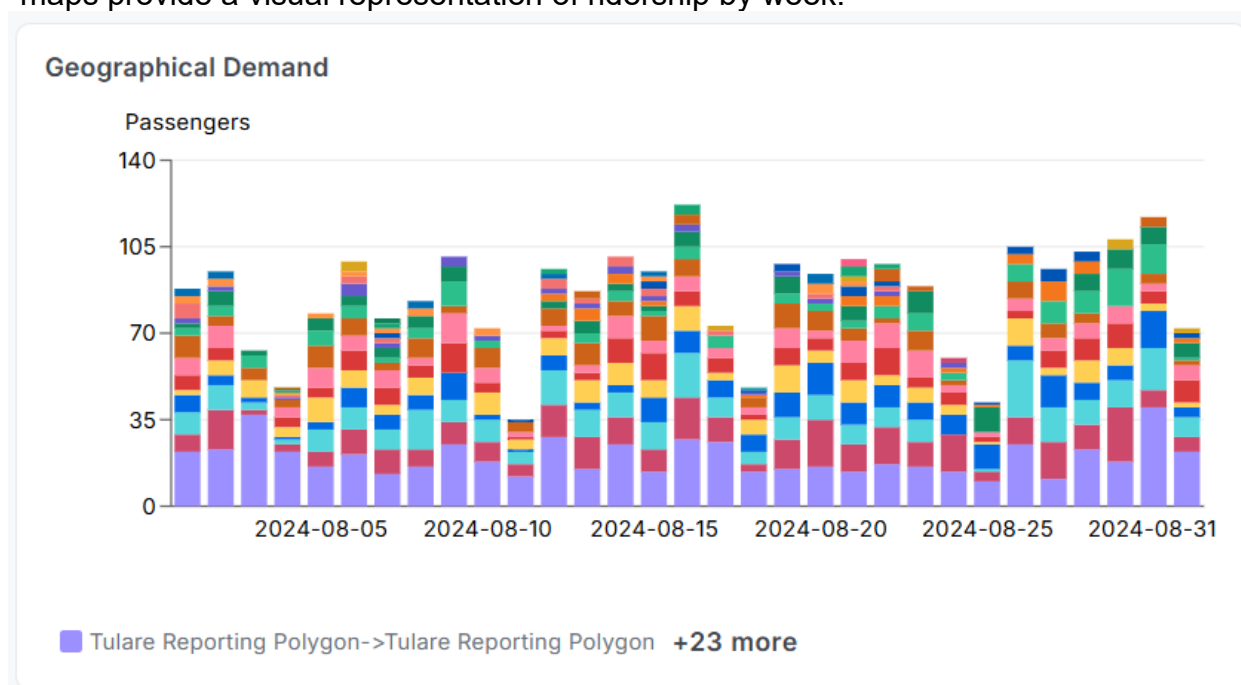
Phase 3 (July 1, 2024): the expansion of service to Tulare, Farmersville, Ivanhoe, Visalia, and South County communities, as well as a reconfiguration of the existing service in the Lindsay-Porterville area, and revised service hours in the Woodlake service zone.

DISCUSSION:

In the second month of Phase 3 service, TCRTA Transport provided a total of 2,642 trips – 1,724 microtransit rides and 918 paratransit rides. This is 1,000 more rides provided than in the first month of service, with 701 more microtransit rides and 299 more paratransit rides.



Daily trips peaked at 122 during the second month of service as seen on the 16th of August. Most of the rides originated in Tulare, Woodlake, and Dinuba areas. The attached maps provide a visual representation of ridership by week.

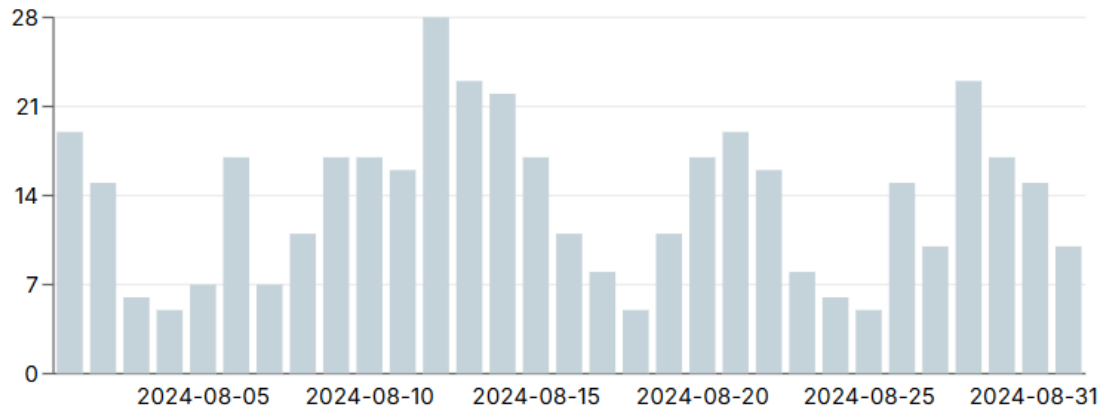


At the last Board meeting of August 19th, 2024, it was reported that a total of 484 new TCRTA Transport rider accounts had been created between the week leading up to the launch of July 1st to the end of the first month, July 31st. From August 1 to August 31st, an additional 423 accounts were created, bringing the total to 907 accounts created for the Phase 3 launch.

Accounts Created Trend

Number of accounts created segmented by acquisition source.

Rider accounts created



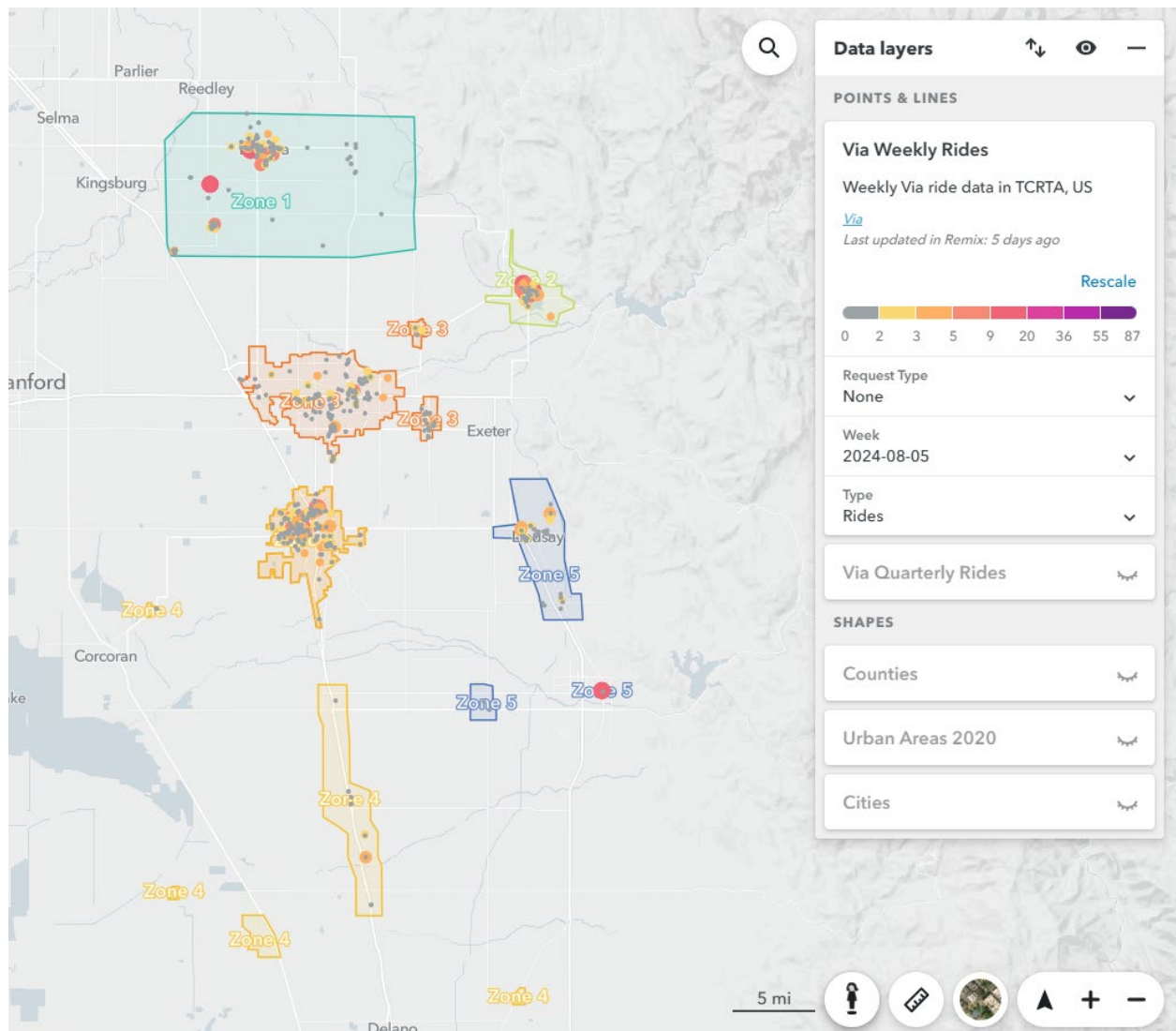
■ non-referral

ATTACHMENTS:

1. TCRTA Transport Ride Map (week of 8-5-24)
2. TCRTA Transport Ride Map (week of 8-12-24)
3. TCRTA Transport Ride Map (week of 8-19-24)
4. TCRTA Transport Ride Map (week of 8-26-24)

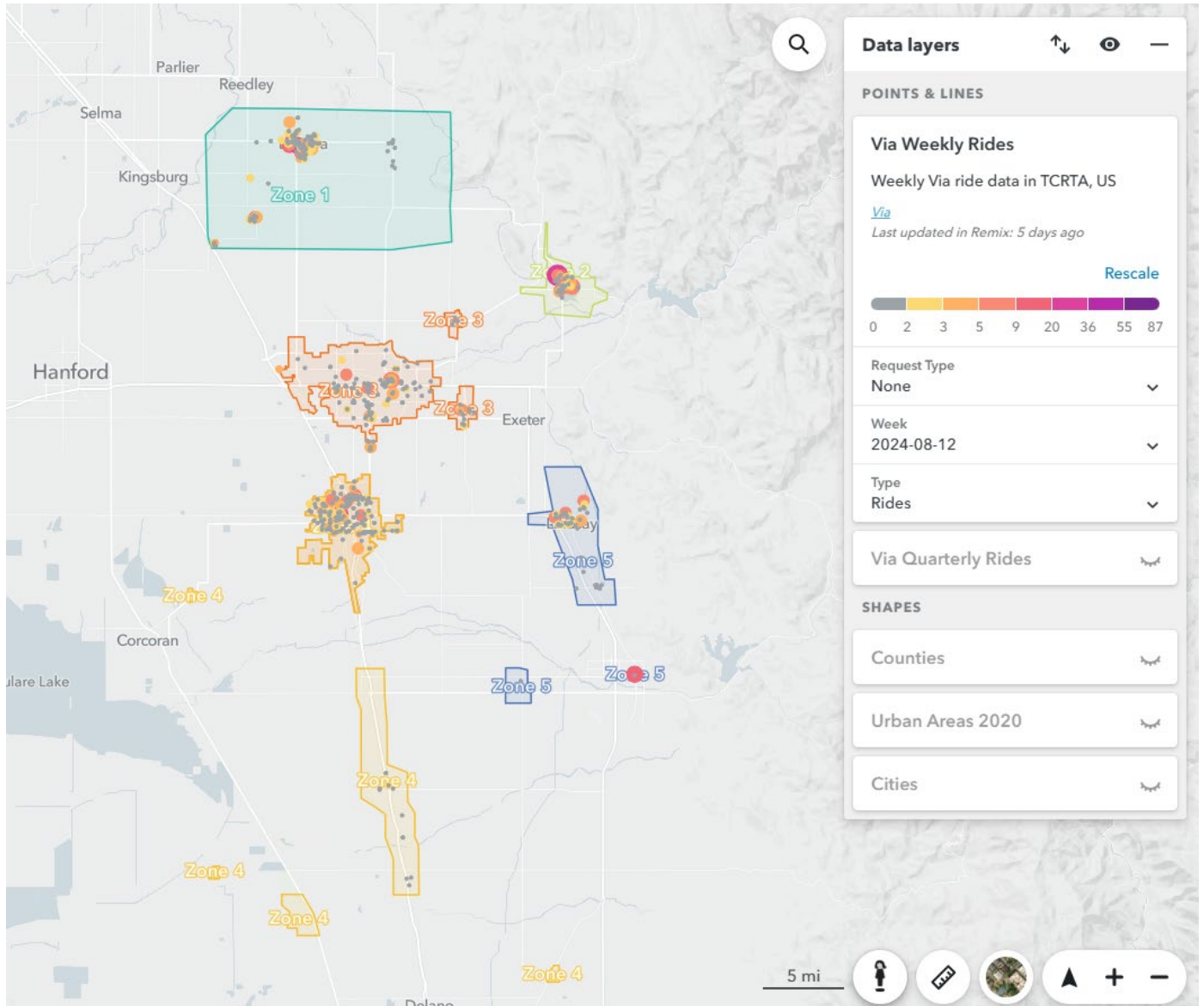
TCRTA Ride Map

Week of 8-5-24



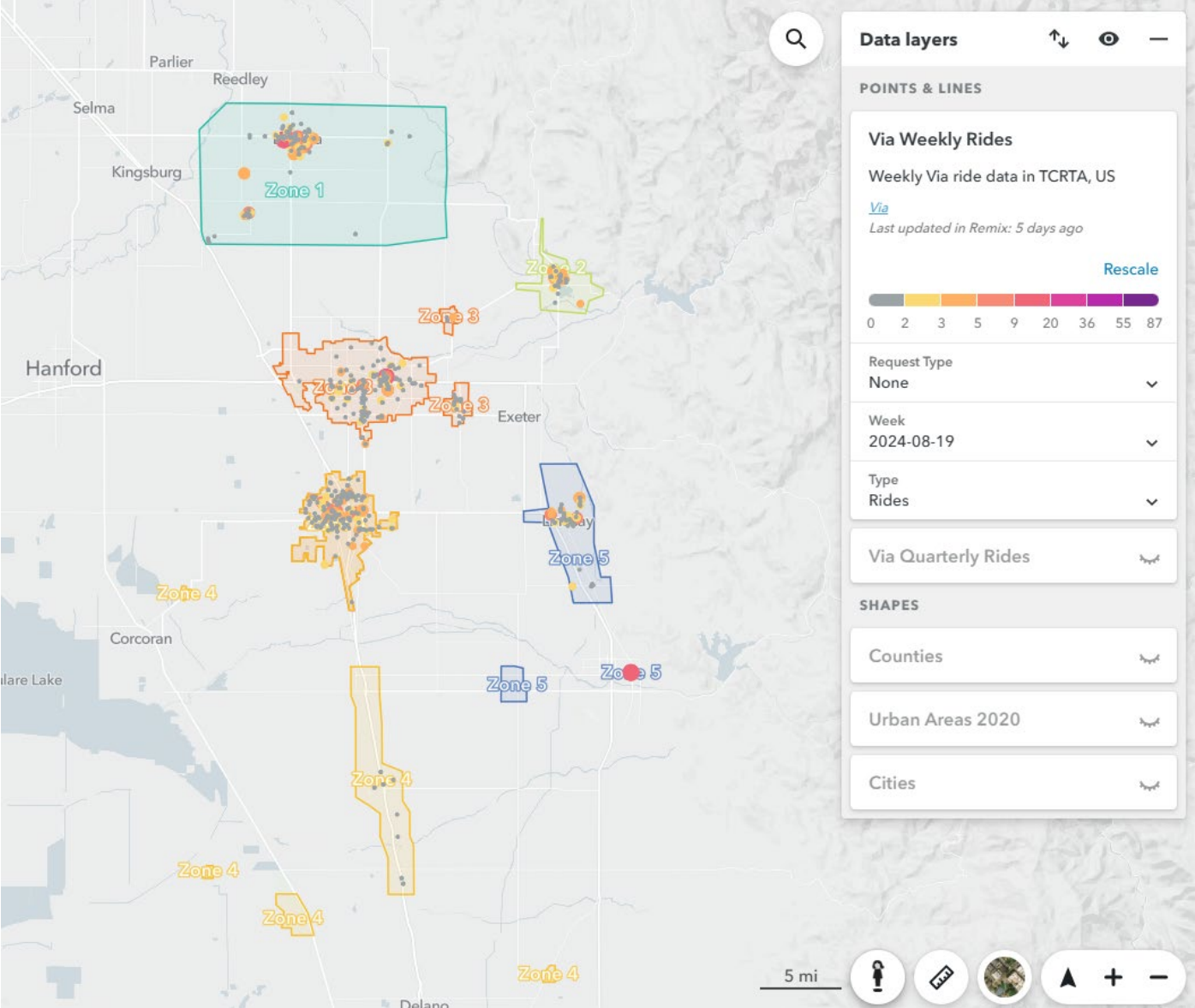
TCRTA Ride Map

Week of 8-12-24



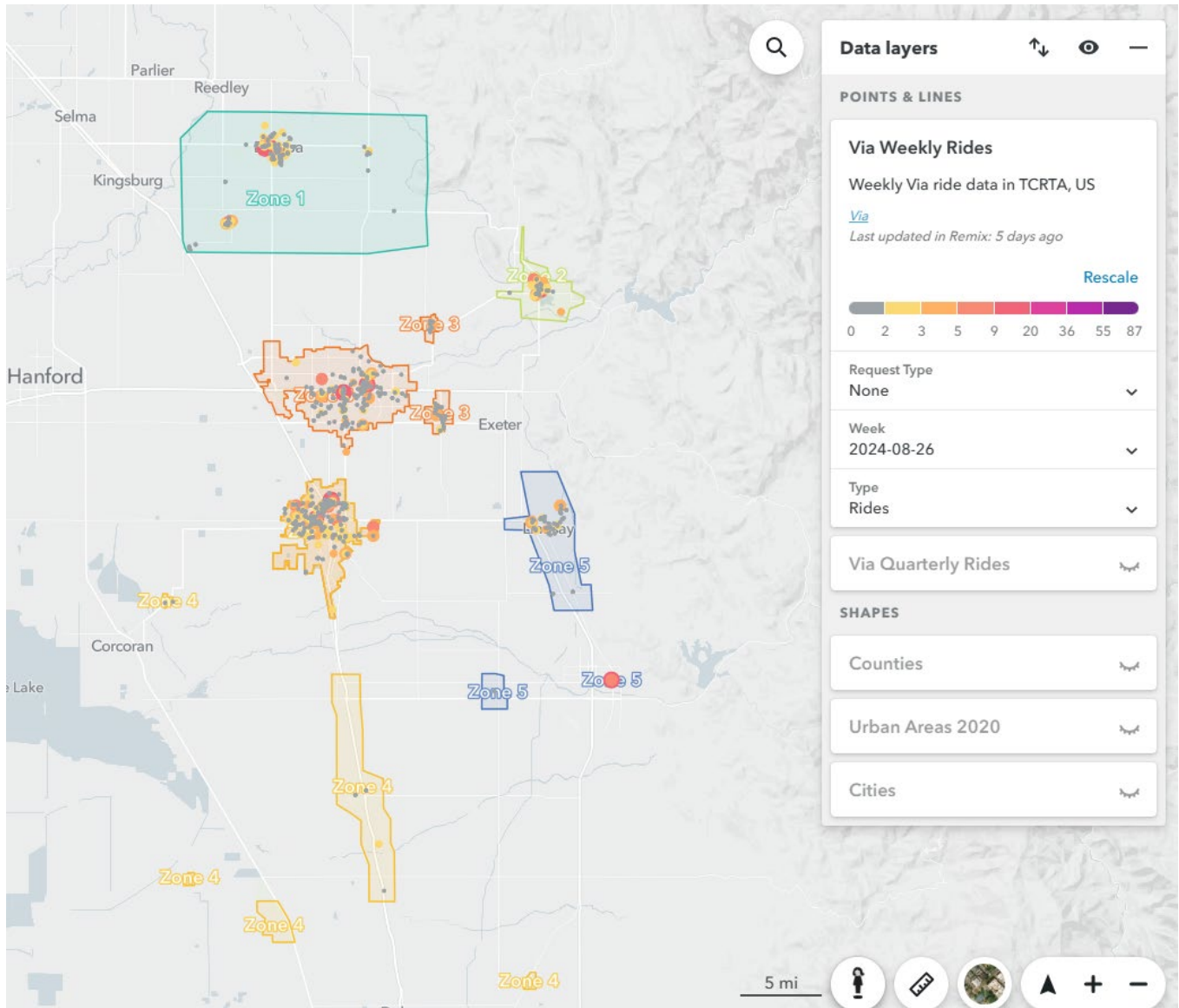
TCRTA Ride Map

Week of 8-19-24



TCRTA Ride Map

Week of 8-26-24



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Tulare County Regional Transit Agency

AGENDA ITEM VII-F

September 16, 2024

Prepared by Olivia Forte, Transit Coordinator

SUBJECT:

Information: Marketing Campaign Update

BACKGROUND:

The Tulare County Regional Transit Agency has had limited marketing and advertisement since its establishment. Archer & Hound advertising has been coordinating with TCRTA staff to develop and establish the TCRTA brand, including the logo, website and associated imagery, and other materials, since their award of a Branding and Communications contract by TCAG. After the TCRTA Board meeting of June 26, 2024, Archer & Hound provided TCRTA with deliverables, including Community Outreach and Community Engagement proposals. These plans included marketing materials tailored to TCRTA's transit services, and which are to be used at TCRTA's discretion.

At the Board meeting of July 22, 2024, The TCRTA Board of Directors voted to adopt Resolution No. 2023-010, approving Amendment No. 6, which allocating an amount not to exceed \$25,000, to the FY 2023-2024 rolling 90-day Budget and Capital Improvement Program. These funds will be used by TCRTA to conduct a microtransit marketing campaign independent of Archer & Hound's advertising efforts once the contract extension of August 2024 meets completion.

DISCUSSION:

Archer & Hound Advertising – Deliverables

Per the Community Engagement Plan provided by Archer & Hound, TCRTA will be assisted holding outreach at two venues. These community outreach efforts will be: 1) Visalia Rawhide's baseball game of August 27th and 2) a Visalia Farmer's Market, August 28th.

To increase the impact and reach of these events, TCRTA staff handed out branded giveaway items including branded stress relievers, branded sanitizer-pens, and branded stickers, all of which will also have the website URL printed on them. TCRTA staff also collected 100 surveys from event attendees whose results Archer & Hound will tabulate and share with TCRTA by the end of this month. Upon submission of these survey results, Archer & Hound will have passed on to TCRTA all contracted deliverables.

TCRTA – Internal Efforts

Marketing Campaign Progress

TCRTA staff have contacted major radio network, iHeartRadio, and have received prospective quotes for advertisement with local radio stations. These stations' individual reach and listening demographic are being considered. Launch of advertisement is projected to proceed this fall.

Asset Dualization

TCRTA is capitalizing on its mobilization of TCRTA vehicles by doubly utilizing them as a source of advertisement. Vehicle wraps have been applied to fourteen (14) TCRTA Transport vehicles showcasing to riders and community members that on-demand service is an option that is as easy to use as downloading an app on mobile phone or calling the call center number.

Also, as of September 6, 2024, TCRTA implemented a default system change to TCRTA Transport, whereby new riders are able to experience their first ride free. This will aid the marketing campaign by exposing riders to the service, promoting customer satisfaction, and increasing service accessibility.

Two TCRTA Transport vehicles took part in the parade procession in Tulare County's Fair Parade on September 11th, 2024, along with the floats and other parade vehicles. Those in attendance observed the aforementioned wrapped vehicles showcasing how to download the mobile app to begin riding and were subject to a short overhead announcement inviting riders to experience the service themselves.

Outreach to Community Organizations

TCRTA is establishing relationships with community organizations interested in the region's transit service options. Specific interest has been expressed regarding TCRTA TRANSPORT and its unique service abilities. Among these interest groups, TCRTA has met with: school district representatives, mental health organizations, health center organizations, and other local non-profit organizations.

As of September 16th, 2024, the meeting schedule with various non-profits is as follows:

- Lindsay Unified School District, representatives of Head Start and similar programs – August 7th, 2024
- Central Valley Regional Charter, Transportation Department – August 12th, 2024
- Altura Health Center, Cartmill campus – August 13th, 2024
- Self-Help Enterprises representatives – August 15th, 2024
- Community Services Employment Training (CSET) Community Initiatives Director – August 20th, 2024

RECOMMENDATION:

1. None.

FISCAL IMPACT:

Giveaway item expenditures and radio station advertisement projected gross cost are compensated for from previously approved Amendment No. 6, allocating \$25,000 to be used for TCRTA marketing efforts. Projection for fiscal impact of Resolution 2024-024 is already covered through funding of a 3-year microtransit pilot program.

ATTACHMENTS:

1. Public Notice of Proposed Service Changes

The Tulare County Regional Transit Agency (TCRTA) is proposing expansionary changes to its on-demand microtransit service in areas including City of Exeter and Woodville. Pursuant to compliance with the Americans with Disability Act (ADA) and Title VI, TCRTA in accordance with *FTA Circular 4701.1*, as enforceable through the Department of Justice (DOJ), will reconcile an identified deficiency in co-mingled microtransit service in the City of Porterville and Visalia. Members of the public are encouraged to comment. A Public Hearing for final comments will be held at the TCRTA Board Meeting scheduled for Monday, October 21, 2024, at 4:00 pm. The hearing will be held in the TCRTA Conference Room located at 200 E. Center Ave., Visalia, CA 93291.

TCRTA staff will be hosting a meet and greet session in Exeter at a location and time to be determined. Please see our webpage for updated details at <https://bit.ly/3APE1Hg>

Tulare County Regional Transit Agency

AGENDA ITEM VII-G

September 16th, 2024

Prepared by Melissa Cashen, Accountant I

SUBJECT:

Action: Receive and File Preliminary Financial Statement as of August 31st, 2024.

BACKGROUND:

The following Preliminary Financial Statement as of August 31st, 2024, provides July 1, 2024 – August 31st, 2024 Revenues and Expenses compared to the Fiscal Year 2024-2025 Budget.

DISCUSSION:

This Financial Statement for April 30, 2024, is preliminary, as the Fiscal Year 2024-2025 is closing, and other accruals are pending.

RECOMMENDATION:

That the Tulare County Regional Transit Agency Board of Directors receive and file the Preliminary Financial Statement as of August 31st, 2024.

FISCAL IMPACT:

None

ATTACHMENTS:

1. Preliminary Financial Statement as of August 31st, 2024.
2. Expense Analysis
3. Revenue Analysis

TCRTA
Operating Budget
Revenue and Expenditures FY 24-25

	24-25 Budget Operations	August	Year to Date
Revenues			
4801 Interest	0.00		\$ -
5054 State-Other	8,904,699		
5220 Other Revenue	0		
5700 Fed-Other	8,625,210		
5835 Other Revenue	1,087,500		\$ 975.00
5873 Public Transit Passenger Fares	450,000	\$ 56,675.57	\$ 80,543.91
	19,067,409	\$ 56,675.57	\$ 81,518.91
Expenses			
6001 Salaries	1,096,498	\$ 76,007.35	\$ 106,019.66
Total Salaries & Benefits	1,096,498	\$ 76,007.35	\$ 106,019.66
7000 Services & Supplies	1,470		
7005 Communications(IT,Telephone,Radio)	47,553	\$ 609.00	\$ 5,559.62
7010 Insurance (Liab&Auto)	159,356		
7024 Maint-Blds	73,295		
7036 Office Expense	19,793		\$ 5,354.20
7040 Courier	5,680		
7043 Professional & Spec	17,084,878		\$ 1,422,943.43
7062 Rent & Lease	31,415		\$ 1,680.00
7066 Spec Dept Exp	283,592		\$ 103,411.05
7073 Training	5,850		
7074 Transportation & Travel	17,930		\$ 532.69
7081 Utilities	240,099	\$ 2,585.96	\$ 12,719.72
	17,970,911	\$ 3,194.96	\$ 1,552,200.71
Total Budget	19,067,409	\$ 79,202.31	\$ 1,658,220.37
Net Profit(loss)	0	\$ (22,526.74)	\$ (1,576,701.46)

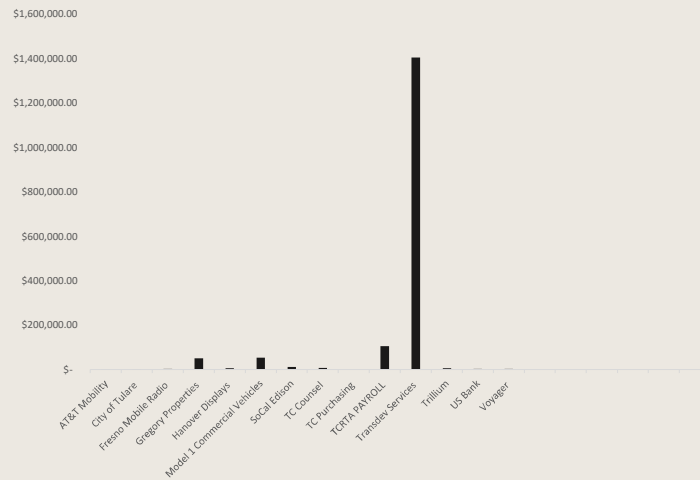


EXPENSE ANALYSIS FY 24-25

AT&T Mobility	\$	2,377.85
City of Tulare	\$	1,680.00
Fresno Mobile Radio	\$	3,181.77
Gregory Properties	\$	51,235.93
Hanover Displays	\$	6,305.17
Model 1 Commercial Vehicles	\$	53,056.89
SoCal Edison	\$	11,837.95
TC Counsel	\$	7,898.56
TC Purchasing	\$	162.00
TCRTA PAYROLL	\$	106,019.66
Transdev Services	\$	1,400,801.53
Trillium	\$	5,839.87
US Bank	\$	4,262.81
Voyager	\$	3,560.38

Total \$ **1,658,220.37**

EXPENSE ANALYSIS CHART

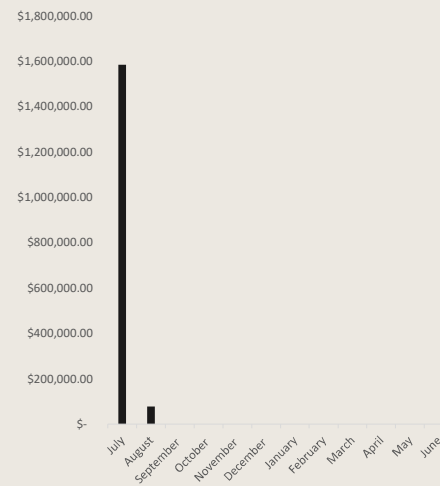




Expense Analysis

July	\$	1,581,135.55
August	\$	77,084.82
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		
Total	\$	1,658,220.37

Expense Analysis



FY	APD	FUND	OBJ	RDATE	DOC ID	DESCRIPTION	VENDOR NAME	AMOUNT
2025	1	793	6001	7/9/2024	JVA-030-PR240709044	P/R 14	TCRTA PAYROLL	20,712.55
2025	1	793	6001	7/16/2024	JVA-030-PR240709044R	P/R 14 Reveral to correct accountning lines	TCRTA PAYROL	(20,712.55)
2025	1	793	6001	7/17/2024	JVA-030-PR240717044	P/R 14	TCRTA PAYROL	20,712.55
2025	1	793	6001	7/18/2024	JVA-030-PR240718044R	FY23/24 Accrl Revrs! 100% of PP13	TCRTA PAYROL	(20,675.76)
2025	1	793	6001	7/23/2024	JVA-030-PR240723044	P/R 15	TCRTA PAYROL	19,742.53
2025	1	793	6003	7/9/2024	JVA-030-PR240709044	P/R 14	TCRTA PAYROL	846.96
2025	1	793	6003	7/16/2024	JVA-030-PR240709044R	P/R 14 Reveral to correct accountning lines	TCRTA PAYROL	(846.96)
2025	1	793	6003	7/17/2024	JVA-030-PR240717044	P/R 14	TCRTA PAYROL	846.96
2025	1	793	6003	7/18/2024	JVA-030-PR240718044R	FY23/24 Accrl Revrs! 100% of PP13	TCRTA PAYROL	(846.96)
2025	1	793	6003	7/23/2024	JVA-030-PR240723044	P/R 15	TCRTA PAYROL	856.13
2025	1	793	6004	7/9/2024	JVA-030-PR240709044	P/R 14	TCRTA PAYROL	3,108.79
2025	1	793	6004	7/16/2024	JVA-030-PR240709044R	P/R 14 Reveral to correct accountning lines	TCRTA PAYROL	(3,108.79)
2025	1	793	6004	7/17/2024	JVA-030-PR240717044	P/R 14	TCRTA PAYROL	3,108.79
2025	1	793	6004	7/18/2024	JVA-030-PR240718044R	FY23/24 Accrl Revrs! 100% of PP13	TCRTA PAYROL	(3,108.79)
2025	1	793	6004	7/23/2024	JVA-030-PR240723044	P/R 15	TCRTA PAYROL	3,108.79
2025	1	793	6011	7/9/2024	JVA-030-PR240709044	P/R 14	TCRTA PAYROL	2,849.39
2025	1	793	6011	7/16/2024	JVA-030-PR240709044R	P/R 14 Reveral to correct accountning lines	TCRTA PAYROL	(2,849.39)
2025	1	793	6011	7/17/2024	JVA-030-PR240717044	P/R 14	TCRTA PAYROL	2,849.39
2025	1	793	6011	7/18/2024	JVA-030-PR240718044R	FY23/24 Accrl Revrs! 100% of PP13	TCRTA PAYROL	(2,849.39)
2025	1	793	6011	7/23/2024	JVA-030-PR240723044	P/R 15	TCRTA PAYROL	3,172.08
2025	1	793	6012	7/9/2024	JVA-030-PR240709044	P/R 14	TCRTA PAYROL	1,703.17
2025	1	793	6012	7/16/2024	JVA-030-PR240709044R	P/R 14 Reveral to correct accountning lines	TCRTA PAYROL	(1,703.17)
2025	1	793	6012	7/17/2024	JVA-030-PR240717044	P/R 14	TCRTA PAYROL	1,703.17
2025	1	793	6012	7/18/2024	JVA-030-PR240718044R	FY23/24 Accrl Revrs! 100% of PP13	TCRTA PAYROL	(1,700.36)
2025	1	793	6012	7/23/2024	JVA-030-PR240723044	P/R 15	TCRTA PAYROL	1,629.69
2025	1	793	6014	7/23/2024	JVA-030-PR240723044	P/R 15		1,463.49
2025	1	793	7005	7/3/2024	GAX-793-257934002	Res 23-010 FMR - Porterville June 24	Fresno Mobile Radio Inc	700.00

2025	1	793	7005	7/3/2024	GAX-793-257934002	Res 23-010 FMR - Porterville June 24	Fresno Mobile Radio Inc	1,400.00
2025	1	793	7005	7/3/2024	GAX-793-257934002	Res 23-010 FMR - Porterville June 24	Fresno Mobile Radio Inc	182.00
2025	1	793	7005	7/3/2024	GAX-793-257934002	Res 23-010 FMR - Porterville June 24	Fresno Mobile Radio Inc	66.77
2025	1	793	7005	7/3/2024	GAX-793-257934004	AT&T May 2024	AT&T Mobility II LLC	2,377.85
2025	1	793	7005	7/3/2024	GAX-793-257934017	Res 23-010 FMR Dinuba	Fresno Mobile Radio Inc	224.00
2025	1	793	7021	7/9/2024	GAX-793-257934013	Reso 15214 - Hanover Displays	Hanover Displays Inc	4,500.00
2025	1	793	7021	7/9/2024	GAX-793-257934013	Reso 15214 - Hanover Displays	Hanover Displays Inc	1,805.17
2025	1	793	7036	7/25/2024	JV-030-07252400309	Accrual JV-030- 202407012400029		1,624.08
2025	1	793	7036	7/30/2024	GAX-793-257934022	US bank June Acct#xxx1926	U S BANK	3,730.12
2025	1	793	7043	7/5/2024	GAX-793-247934010	Trillium Fuel May 2024 VISALIA & TULARE Inv#24799310	Trillium Acquisition CA, LLC	5,839.87
2025	1	793	7043	7/5/2024	GAX-793-257934009	Res 22-007 Transdev March Variable 042024V	Transdev Services Inc	690,103.04
2025	1	793	7043	7/5/2024	GAX-793-257934014	Reso 22-007 Transdev January Maintenance	Transdev Services Inc	28,701.25
2025	1	793	7043	7/9/2024	GAX-793-257934016	Res 22-007 Transdev March Variable 032024V	Transdev Services Inc	684,887.78
2025	1	793	7043	7/30/2024	JV-793-257934023	GSA Past Due		1,325.25
2025	1	793	7043	7/31/2024	GAX-080-080TCR5858	TCRTA:TCRTA-GENERAL: OUTSIDE ATTORNEY	Herr Pedersen & Berglund, LLP	7,898.56
2025	1	793	7062	7/5/2024	GAX-793-257934011	Res 2023-010 City of Tulare Inv#079007	City of Tulare	1,680.00
2025	1	793	7066	7/5/2024	GAX-793-257934012	Reso 2024-015 Gregory Commercial Renovations	Cynthia C Gregory	43,071.16
2025	1	793	7066	7/5/2024	GAX-793-257934012	Reso 2024-015 Gregory Commercial Renovations	Cynthia C Gregory	7,283.00
2025	1	793	7066	7/5/2024	GAX-793-257934015	Reso 2022-015 Model1	Model 1 Commerical VehiclesInc	53,056.89

2025	1	793	7074	7/30/2024	GAX-793-257934022	US bank June Acct#xxx1926	U S BANK	532.69
2025	1	793	7081	7/3/2024	GAX-793-257934003	Gregory Commercial SCE May-June	Cynthia C Gregory	98.19
2025	1	793	7081	7/3/2024	GAX-793-257934003	Gregory Commercial SCE May-June	Cynthia C Gregory	783.58
2025	1	793	7081	7/11/2024	GAX-793-257934005	TCRTA SCE 0248 May	SOUTHERN CA EDISON CO	9,158.95
2025	1	793	7421	7/11/2024	GAX-793-257934005	TCRTA SCE 0248 May	SOUTHERN CA EDISON CO	93.04
Total \$								1,581,135.55

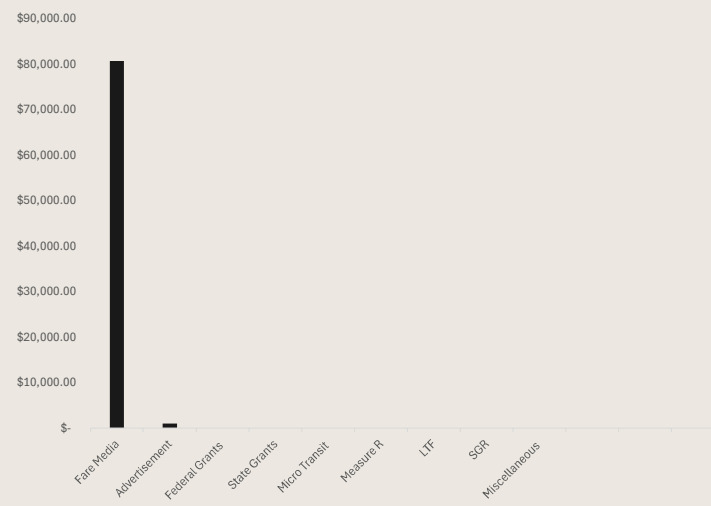
FY	APD	FUND	DEPT	RDATE	DOC ID	DESCRIPTION	VENDOR NAME	AMOUNT
2025	2	793	6001	8/6/2024	JVA-030-PR240806043	P/R 16		23,095.10
2025	2	793	6001	8/20/2024	JVA-030-PR240820044	P/R 17		30,487.33
2025	2	793	6003	8/6/2024	JVA-030-PR240806043	P/R 16		856.13
2025	2	793	6003	8/20/2024	JVA-030-PR240820044	P/R 17		856.13
2025	2	793	6004	8/6/2024	JVA-030-PR240806043	P/R 16		3,155.20
2025	2	793	6004	8/20/2024	JVA-030-PR240820044	P/R 17		3,155.20
2025	2	793	6011	8/6/2024	JVA-030-PR240806043	P/R 16		3,441.19
2025	2	793	6011	8/20/2024	JVA-030-PR240820044	P/R 17		3,441.19
2025	2	793	6012	8/6/2024	JVA-030-PR240806043	P/R 16		1,889.28
2025	2	793	6012	8/20/2024	JVA-030-PR240820044	P/R 17		2,454.78
2025	2	793	6014	8/6/2024	JVA-030-PR240806043	P/R 16		1,587.91
2025	2	793	6014	8/20/2024	JVA-030-PR240820044	P/R 17		1,587.91
2025	2	793	7005	8/2/2024	GAX-793-257934001	Res 23-010 Fresno Mobile Radio TCRTA June 24	Fresno Mobile Radio Inc	84.00
2025	2	793	7005	8/2/2024	GAX-793-257934001	Res 23-010 Fresno Mobile Radio TCRTA June 24	Fresno Mobile Radio Inc	525.00
2025	2	793	7043	8/6/2024	JV-087-250870006	Replenish Funds for Purchasing Revolving Fund		162.00
2025	2	793	7043	8/7/2024	JV-087-250870007	Reverse JV 250870006 to Remove Appr Unit		(162.00)
2025	2	793	7043	8/7/2024	JV-087-250870008	Replenish Funds for Purchasing Revolving Fund		162.00



REVENUE ANALYSIS

Fare Media	\$	80,543.91
Advertisement	\$	975.00
Federal Grants		
State Grants		
Micro Transit		
Measure R		
LTF		
SGR		
Miscellaneous		
Total	\$	81,518.91

REVENUE ANALYSIS CHART





Revenue Analysis

July	\$	24,843.34
August	\$	56,675.57
September		
October		
November		
December		
January		
February		
March		
April		
May		
June		
Total	\$	81,518.91

Monthly Revenue



FY	APD	FUND	RSRC	RDATE	DOC ID	DESCRIPTION	AMOUNT
2025	1	793	5835	7/11/2024	CR-793-EFT071024000182	Fare revenue and Advertising	975.00
2025	1	793	5873	7/11/2024	CR-793-EFT071024000182	Fare revenue and Advertising	20,360.71
2025	1	793	5873	7/16/2024	CR-793-EFT071524000227	TCRTA EFT Deposit Fare Revenue 07/15/24	3,507.65
Total							24,843.36

FY	APD	FUND	RSRC	RDATE	DOC ID	DESCRIPTION	AMOUNT
2025	2	793	5873	8/1/2024	JV-784-257840028	Res. No. 2023-028 -- SB1 Regional Transit Outreach	9,466.26
2025	2	793	5873	8/5/2024	CR-793-EFT080124000431	TCRTA Farebox Revenue	12,727.70
2025	2	793	5873	8/7/2024	CR-793-08012400323	TCRTA Fare Passes	4,175.00
2025	2	793	5873	8/13/2024	JV-784-257840035	TCRTA COS Transit August 2024 Distribution	18,653.17
2025	2	793	5873	8/23/2024	CR-793-EFT082124000648	TCRTA Farebox Revenue	8,433.44
2025	2	793	5873	8/28/2024	JV-240-08202400787	Bus Tokens for Inmate Programs - July-August 2024	2,090.00
2025	2	793	5873	8/29/2024	JV-240-08282400911	Bus Tokens for Inmate Programs - August 2024	1,130.00
Total							56,675.57

Fare Box	Advertisement	Federal Grants	State Grants	Microtransit	Measure R	LTF	SGR	Misc
	975							
\$20,360.70								
\$3,507.64								
\$9,466.26								
\$12,727.70								
\$4,175.00								
\$18,653.17								
\$8,433.44								
\$2,090.00								
\$1,130.00								
\$80,543.91	\$975.00							

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Tulare County Regional Transit Agency

AGENDA ITEM VII-H

September 16, 2024

Prepared by Teresa Ortega, Transit Analyst

SUBJECT:

Information: Grant Management Update

BACKGROUND:

The Tulare County Regional Transit Agency (TCRTA) has a responsibility to fund, plan, administer and arrange for compliance on behalf of the County of Tulare and the Cities of Dinuba, Exeter, Farmersville, Lindsay, Tulare, Woodlake, and Tule River Tribe.

DISCUSSION:

FTA Federal Grants

TCRTA worked closely with Federal Transit Administration (FTA) in submitting various Section 5307 federal operating and capital grants before Transit Award Management System (TrAMS) portal shutdown. These grants are currently in Obligated/Ready for Execution and at the Department of Labor (DOL) certification. See Application processing workflow sheet attached.

Award Number	Award Name	Award Status	Recipient ID	Recipient Name
CA-2024-204	FY20 and FY21 5307 Preventive Maintenance	Obligated / Ready for Execution	7405	TULARE COUNTY REGIONALTRANSIT AGENCY
CA-2024-205	FY24 5307 Operating Assistance, Preventive Maintenance and FY24 5339 Bus Replacement	Obligated / Ready for Execution	7405	TULARE COUNTY REGIONALTRANSIT AGENCY
CA-2024-171	FY20, FY21 and FY23 5307 FHWA CMAQ and STBG transferred to 5307 Purchase Electric Buses and Gas-Powered Shuttle Vans	Obligated / Ready for Execution	7405	TULARE COUNTY REGIONALTRANSIT AGENCY

FTA State Grants

TCRTA received Section 5311 ARPA Operating Assistance funds of \$988,500. These funds were requested last fiscal year, but the check was never received. Staff had to request a new check from State Controller's Office, this grant is now closed.

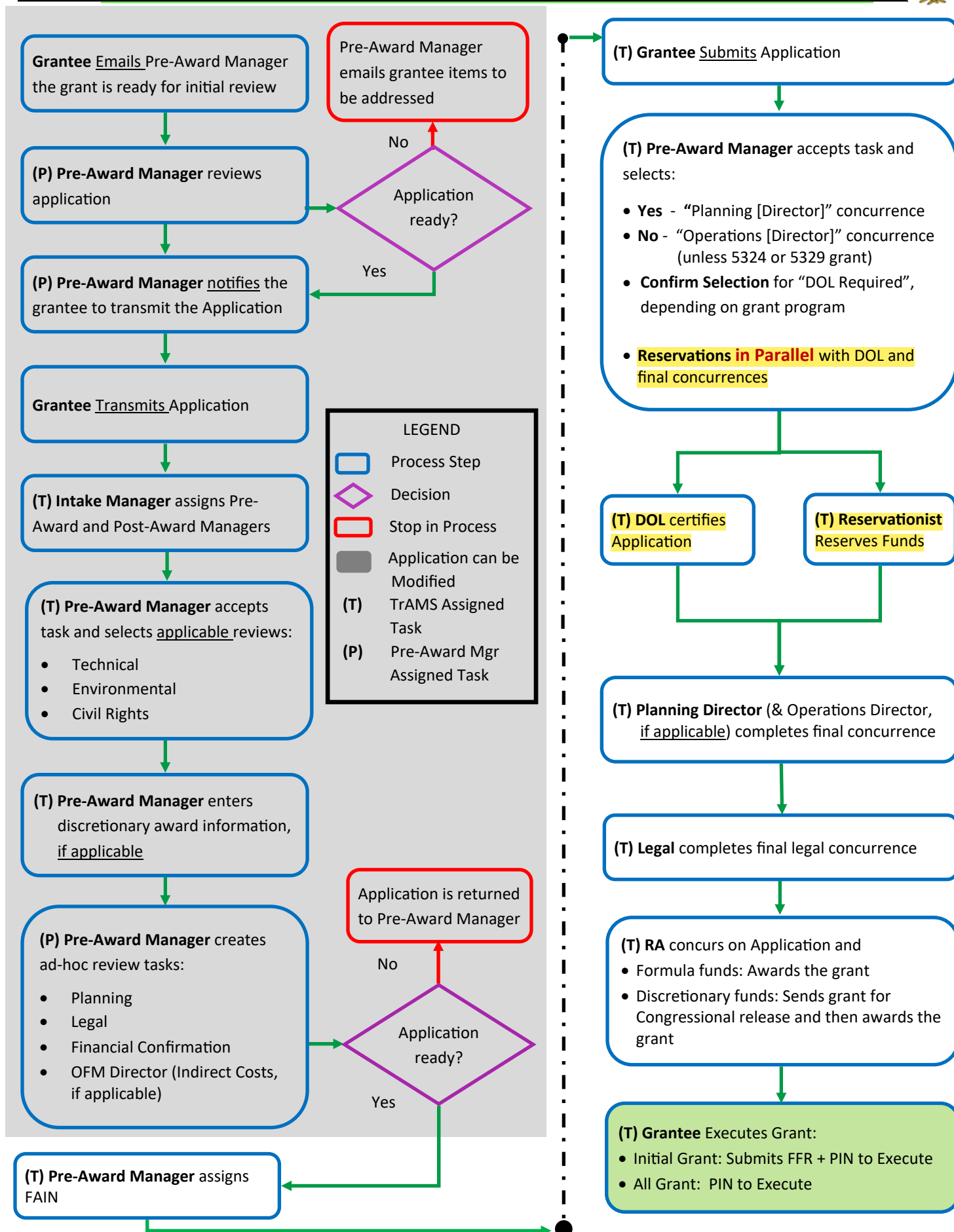
TCRTA intends to submit a Request for Reimbursement for FY 2023 Section 5311 grant, approximately \$1.3 million dollars for operating assistance by October 2024. There have been no Section 5307 grants drawn down or close out grants for the month of August 2024.

ATTACHMENTS:

1. Grant Worksheet
2. FTA Region 9 TrAMS Application Processing Workflow

Updated 9/4/2024		Financial		TCRTA Grant Worksheet												BLUE Shading-Grants spent by end of FY 2025 Green Shading -Grants spent by FY 2026.			
GRANT YEAR INFORMATION	Funding Source	Grant ID	Member Agency	Start Date	Expiration Date	Status	TYPE	Match %	Match Source	Total Amount	Total Federal Amount	Operating Local Share	Prev. Maint. Local Share	Capital Local Share	Toll Credits	Project Total	Draw Downs	Current Project Balance	Projects
FTA 5307 Operating Assistance																			
FY 2021	Section 5307 (CMAQ)	App #7405-2024-2	TCRTA	7/1/2024	6/30/2025	Contested	Formula	11.47%	Toll	\$3,853,000	\$3,853,000	\$0	\$0	\$0	\$441,939	\$3,853,000	\$0	\$3,853,000	Spent on Microtransit by FY 24/25 Year End
FY 2022	Section 5307 AOPP	CA-2024-082-00	TCRTA	7/1/2024	6/30/2025	Open	Formula	50%	LTF	\$350,000	\$315,000	\$35,000	\$0	\$0	\$0	\$350,000	\$0	\$315,000	For use by TCAG for Planning
FY 2023	Section 5307	App #7405-2024-2	Tulare	7/1/2023	6/30/2024	Contested	Formula	50%	LTF	\$3,000,000	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$3,000,000	\$0	\$1,500,000	Spent on Operations by FY 24/25 Year End
FY 2020	Section 5307	App #7405-2024-6	Porterville	7/1/2023	6/30/2024	Contested	Formula	50%	LTF	\$5,320,250	\$2,660,125	\$2,660,125	\$0	\$0	\$0	\$5,320,250	\$0	\$2,660,125	Disagreement on Split Letter for full amount
FY 2021	Section 5307	App #7405-2024-6	Porterville	7/1/2023	6/30/2024	Contested	Formula	50%	LTF	\$5,321,686	\$2,660,843	\$2,660,843	\$0	\$0	\$0	\$5,321,686	\$0	\$2,660,843	Disagreement on Split Letter for full amount
FY 2024	Section 5307	CA-2024-205-00	Tulare	7/1/2024	6/30/2025	Obligated / Ready for Execution	Formula	50%	LTF	\$3,201,256	\$1,600,628	\$1,600,628	\$0	\$0	\$0	\$3,201,256	\$0	\$1,600,628	New Grant Allocation
										\$21,046,192	\$12,589,596	\$8,456,596	\$0	\$0	\$441,939	\$21,046,192	\$0	\$12,589,596	
State 5311 Operating Assistance																			
FY 2023	Section 5311	SA# 64BA22-02084-C	TCRTA	7/1/2023	6/30/2024	Open	Formula	44.67%	LTF	\$1,838,251	\$1,270,651	\$567,600	\$0	\$0	\$0	\$1,838,251	\$0	\$1,270,651	Spent on Operations by FY 23/24 Year End
FY 2023	Section 5311(f)	SA# 64CA23-02234	Tule River Tribe	7/1/2023	6/30/2024	Open	Competitive	44.67%	LTF	\$245,249	\$135,696	\$109,553	\$0	\$0	\$0	\$245,249	\$0	\$135,696	Spent on Operations by FY 24/25 Year End
FY 2024	Section 5311	Applied-Caltrans	TCRTA	7/1/2024	6/30/2025	Pending	Formula	44.67%	LTF	\$1,224,514	\$1,224,514	\$546,990	\$0	\$0	\$0	\$1,771,514	\$0	\$1,224,514	Applied May 30, 2024
FY 2022	Section 5311 (FTA)	CA-2024-098	Tule River Tribe	7/1/2023	6/30/2024	Open	Formula	0.00%	None	\$25,482	\$25,482	\$0	\$0	\$0	\$0	\$25,482	\$0	\$25,482	Tribal Transit Formula, Operating Assistance
FY 2024	Section 5311(f)	Applied-Caltrans	Tule River Tribe	7/1/2024	6/30/2025	Pending	Competitive	44.67%	Toll	\$300,000	\$300,000	\$0	\$0	\$0	\$134,010	\$300,000	\$0	\$300,000	Spent on Operations by FY 23/24 Year End
										\$3,633,496	\$2,956,343	\$1,224,143	\$0	\$0	\$134,010	\$4,180,486	\$0	\$2,956,343	
										\$24,679,688	\$15,545,939	\$9,680,739	\$0	\$0	\$575,949	\$25,226,678	\$0	\$15,545,939	
FTA 5307 Capital/Preventive Maintenance																			
FY 2023	Section 5307	App #7405-2024-2	Tulare	7/1/2023	6/30/2024	Contested	Formula	20%	LTF	\$734,203	\$587,362	\$0	\$146,841	\$0	\$0	\$734,203	\$0	\$587,362	Spent on Preventive Maintenance by FY 24/25 Year End
FY 2020	Section 5307	CA-2024-204-00	Tulare (VT)	7/1/2021	6/30/2022	Obligated / Ready for Execution	Formula	20%	LTF	\$385,468	\$308,374	\$0	\$77,094	\$0	\$0	\$385,468	\$0	\$308,374	Spent on Preventive Maintenance by FY 23/24 Year End
FY 2021	Section 5307	CA-2024-204-00	Tulare (VT)	7/1/2022	6/30/2023	Obligated / Ready for Execution	Formula	20%	LTF	\$343,298	\$274,638	\$0	\$68,660	\$0	\$0	\$343,298	\$0	\$274,638	Spent on Preventive Maintenance by FY 23/24 Year End
FY 2024	Section 5307	CA-2024-205-00	Tulare	7/1/2024	6/30/2025	Obligated / Ready for Execution	Formula	20%	LTF	\$625,000	\$500,000	\$0	\$125,000	\$0	\$0	\$0	\$0	\$500,000	FY 2024/25 Preventive Maintenance Apportionment
FY 2024	Section 5339(a)	CA-2024-205-00	Tulare	7/1/2024	6/30/2025	Obligated / Ready for Execution	Formula	20%	LCTOP	\$136,365	\$136,365	\$0	\$0	\$34,091	\$0	\$0	\$0	\$136,365	FY 2024/25 Tulare Apportionment 5339(a)
FY 2022	Section 5307 (CMAQ)	CA-2024-171-00	TCRTA	7/1/2024	12/30/2025	Obligated / Ready for Execution	Formula	20%	LTF	\$2,187,500	\$1,750,000	\$0	\$0	\$437,500	\$0	\$2,187,500	\$0	\$1,750,000	(3) Large ZEB Purchase of Electric Buses
FY 2022	Section 5307 (STBGP)	CA-2024-171-00	TCRTA	7/1/2024	12/30/2025	Obligated / Ready for Execution	Formula	11.47%	Toll	\$967,474	\$967,474	\$0	\$0	\$0	\$110,969	\$967,474	\$0	\$967,474	5307 ZEB and Gas Powered Shuttle ADA Vans 30
FY 2020	Section 5307 (STBGP)	-	TCRTA	FHWA / TCAG	Reprogram	Reprogram/TCAG	Formula	11.47%	Toll	\$454,372	\$454,372	\$0	\$0	\$0	\$52,116	\$454,372	\$0	\$454,372	100% credits- TCAG to reprogram to Operations
FY 2022	Section 5307 (STBGP)	CA-2024-171-00	TCRTA	7/1/2024	12/30/205	Obligated / Ready for Execution	Formula	11.47%	Toll	\$1,664,154	\$1,664,154	\$0	\$0	\$0	\$190,878	\$1,664,154	\$0	\$1,664,154	5307 ZEB and-Gas Powered Shuttle ADA Vans
FY 2024	Section 5307 (CMAQ(CRP)	Applied w/ TCAG	TCRTA	Applied	Applied	Pending	Formula	20%	LCTOP	\$2,375,000	\$1,900,000	\$0	\$0	\$475,000	\$0	\$2,375,000	\$0	\$1,900,000	(2) Two ZEB Replacement Buses Route 20-
										\$9,872,833	\$8,542,739	\$0	\$417,594	\$946,591	\$353,964	\$9,111,468	\$0	\$8,542,739	
State 5311 Capital																			
FY 2022	Section 5339 CMAQ	SA #64GC22-02194	TCRTA	9/25/2023	7/1/2027	Open	Formula	20%	LTF/Toll	\$3,791,778	\$3,238,502	\$0	\$0	\$450,000	\$103,276	\$3,791,778	\$0	\$3,791,778	(4) Large ZEB Purchase of Electric Buses
FY 2019	Section 5339	SA #64GC20-01506	Dinuba	8/2/2021	7/1/2025	Open	Formula	20%	LTF/Toll	\$418,468	\$364,764	\$0	\$0	\$44,064	\$9,640	\$418,468	(\$215,038)	\$203,430	(3) Three Vans (Dinuba) -Received Need to submit RFR
FY 2019	Section 5339	SA #64GC20-01509	County	8/2/2021	7/1/2025	Open	Formula	20%	Toll/Ms.R	\$639,617	\$546,210	\$0	\$0	\$76,500	\$16,907	\$639,617	\$0	\$639,617	(1) One CNG Large Bus (County)
FY 2021	Section 5311	SA #64BC21-01677	County	7/1/2021	6/30/2025	Open	Formula	20%	SGR	\$1,080,411	\$956,259	\$0	\$0	\$124,152	\$0	\$1,080,411	\$0	\$1,080,411	(4) Four CNG Cutaway Buses (County)
FY 2024	Section 5339(a)	Applied-Caltrans	TCRTA	7/1/2024	6/30/2027	Awarded	Formula	20%	LCTOP	\$1,000,000	\$1,000,000	\$0	\$0	\$250,000	\$0	\$1,250,000	\$0	\$1,250,000	(4) ZEB Buses (shuttles) Damerae-JES1
										\$6,930,274	\$6,105,735	\$0	\$0	\$944,716	\$129,823	\$7,180,274	(\$215,038)	\$6,965,236	
										\$16,803,107	\$14,648,474	\$0	\$417,594	\$1,891,307	\$483,787	\$16,291,742	(\$215,038)	\$15,507,975	
LCTOP State Grants																			
						State Grants			Match Source	Grant Amount	Interest Earned	N/A	N/A	N/A	N/A	Grant Amount	Disbursements	Current Project Balance	Notes
FY 2019/20	LCTOP	19-20-D06-169	County	7/1/2020	6/30/2024	Open	Formula	None	None	\$170,000	\$7,629	\$0	\$0	\$0	\$0	\$177,629	\$0	\$177,629	Smart-Card Fare System (County)
FY 2019/20	LCTOP	19-20-D06-109	County	7/1/2020	6/30/2024	Open	Formula	None	None	\$65,875	\$1,735	\$0	\$0	\$0	\$0	\$67,610	\$0	\$67,610	Solar Powered Signage (County)
FY 2021/22	LCTOP	21-22-D06-091	TCRTA	7/1/2022	6/30/2026	Open	Formula	None	None	\$883,307	\$5,393	\$0	\$0	\$0	\$0	\$888,700	(\$874,195)	\$14,505	Free Fares Campaign (TCRTA) Earth Day
FY 2022/23	LCTOP	22-23-D06-91	TCRTA	7/1/2023	6/30/2027	Open	Formula	None	None	\$878,185	\$0	\$0	\$0	\$0	\$0	\$878,185	\$0	\$878,185	Zero-Emission Infrastructure(County, Tulare and Dinuba) YR 1
FY 2024/25	LCTOP	Applied - Caltrans	TCRTA	7/1/2024	6/30/2028	Pending	Formula	None	None	\$567,371	\$0	\$0	\$0	\$0	\$0	\$567,371	\$0	\$0	Zero-Emission Infrastructure(County, Tulare and Dinuba) YR 2
FY 2024/25	LCTOP	Applied - Caltrans	TCRTA	7/1/2024	6/30/2028	Pending	Formula	None	None	\$380,000	\$0	\$0	\$0	\$0	\$0	\$380,000	\$0	\$0	Use as match for CMAQ Grant
										\$3,806,470	\$39,555	\$0	\$0	\$0	\$0	\$3,846,025	(\$1,760,725)	\$1,137,929	
SGR/SBI State Grants																			
FY 22/23	SGR	FY22/23-6094-001	TCRTA	TCAG Manages	6/30/2025	Open	Formula	None	None	\$548,606	\$0	\$0	\$0	\$0	\$0	\$548,606	\$0	\$548,606	Purchase 9 Vans
FY 23/24	SGR	FY2/24-6094-001	TCRTA	TCAG Manages	6/30/2026	Open	Formula	None	None	\$565,592	\$0	\$0	\$0	\$0	\$0	\$565,592	\$0	\$565,592	(2) Zero-Emission Infrastructure - Dinuba
FY 24/25	SGR	Applying 9/1/2024	TCRTA	TCAG Manages	6/30/2027	Pending	Formula	None	None	\$471,157	\$0	\$0	\$0	\$0	\$0	\$471,157	\$0	\$471,157	Preventive Maintenance
										\$1,827,803	\$0	\$0	\$0	\$0	\$0	\$1,827,803	\$0	\$1,585,355	
										\$750,000	\$0	\$0	\$0	\$0	\$0	\$750,000	\$0	\$750,000	Zero-Emission Infrastructure
										\$6,436,895	\$39,555	\$0	\$0	\$0	\$0	\$5,726,450	(\$1,813,347)	\$3,420,662	
Other Funding																			
									Match Source	Grant Amount	Project Cost	Operations Match	Prev. Maint Match	Capital Match	Toll Credits	Project Total	Draw Downs	Current Project Balance	
FY 2021	Measure R Local	TCAG Manages	TCRTA	-	-	Open	-	-	-	\$2,000,000	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000	TBD	\$2,000,000	Regional Fare Collection Project
FY 2022	TIRCP Cycle 5	CVC ZEB Expansion	Lindsay/County	7/1/2022	7/1/2025	Open	Competitive	Various		\$8,299,877	\$15,319,877	\$0	\$0	\$7,040,000	\$0	\$8,279,877	\$0	\$8,279,877	Zero-Emission Project for CVC
FY 2024	SB 125 Projects	Calsta	TCRTA	7/1/2024	6/30/2027	Open	Competitive	None		\$17,989,263	\$0	\$0	\$0	\$0	\$0	\$17,989,263	\$0	\$17,989,263	infrastructure, Maintenance Improvements, Zero emission vehicles and Microtransit
										\$51,529,142	\$32,007,906	\$0	\$417,594	\$8,931,307	\$483,787	\$50,287,331	(\$2,028,385)	\$47,197,777	
										\$24,679,688	\$15,545,939	\$9,680,739	\$0	\$0	\$575,949	\$25,226,678	\$0	\$15,545,939	

FTA Region 9 TrAMS Application Processing Workflow



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Tulare County Regional Transit Agency
Tulare County Regional Transit Agency

AGENDA ITEM VII-I

September 16, 2024

Prepared by Ashlee Compton, Administrative Clerk I

SUBJECT:

Information: Fare Media Sales and Agencies

DISCUSSION:

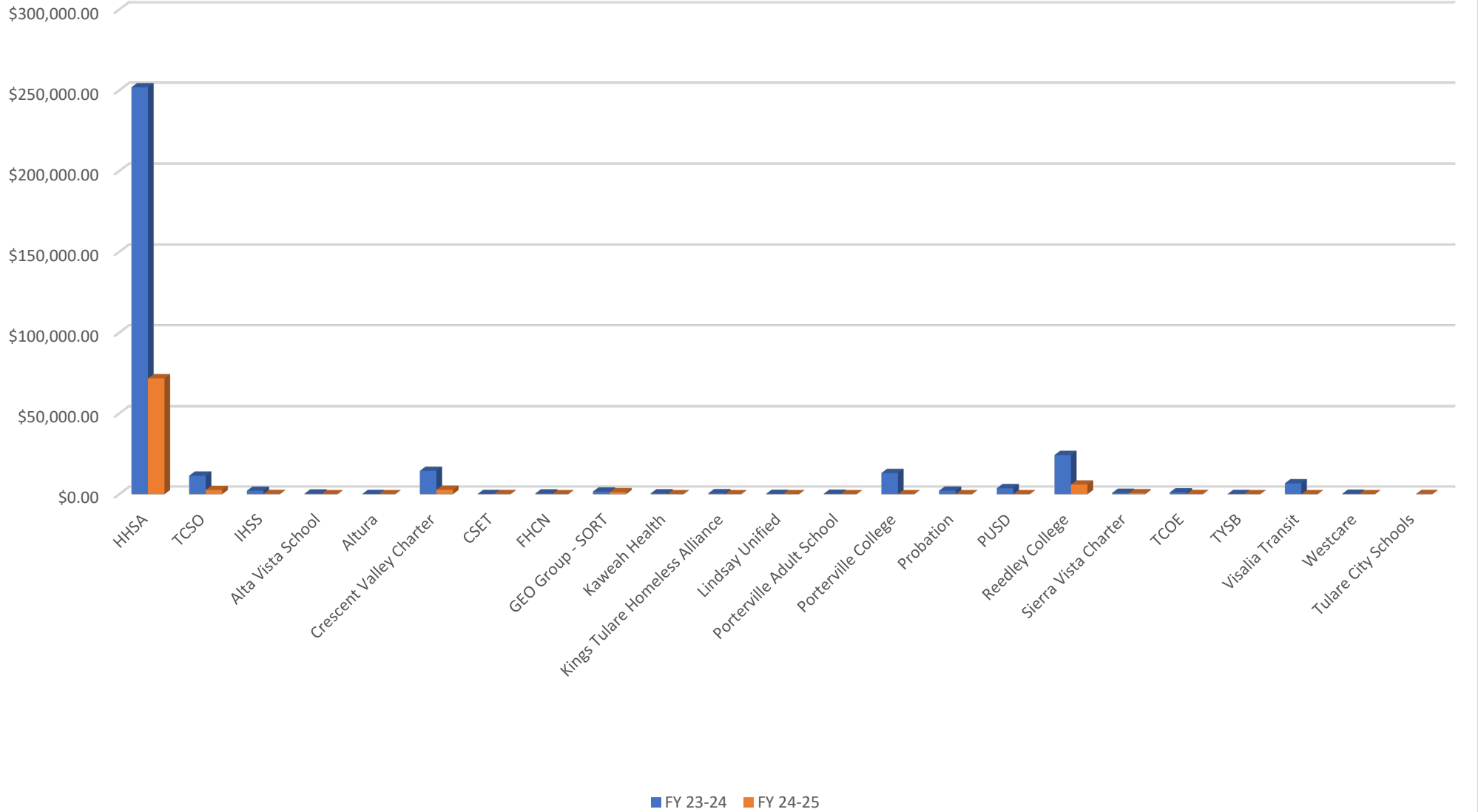
Overview on the Fare Media sales for FY 23-24 and current Fiscal year. Sales organized by agency/partners fare media was accrued by.

ATTACHMENT:

1. Sales Table and Chart

Agency	FY 23-24	FY 24-25
HHSA	\$251,876.00	\$71,695.00
TCSO	\$11,470.00	\$2,590.00
IHSS	\$2,135.00	\$105.00
Alta Vista School	\$385.00	\$0.00
Altura	\$111.00	\$0.00
Crescent Valley Charter	\$14,460.00	\$2,750.00
CSET	\$116.00	\$55.00
FHCN	\$450.00	\$0.00
GEO Group - SORT	\$1,663.00	\$1,200.00
Kaweah Health	\$480.00	\$0.00
Kings Tulare Homeless Alliance	\$570.00	\$0.00
Lindsay Unified	\$180.00	\$0.00
Porterville Adult School	\$240.00	\$0.00
Porterville College	\$13,100.00	\$0.00
Probation	\$2,200.00	\$0.00
PUSD	\$3,696.00	\$0.00
Reedley College	\$24,225.00	\$5,925.00
Sierra Vista Charter	\$800.00	\$600.00
TCOE	\$1,130.00	\$120.00
TYSB	\$90.00	\$0.00
Visalia Transit	\$6,758.00	\$0.00
Westcare	\$245.00	\$0.00
Tulare City Schools	\$0.00	\$110.00

Fare Media Sales



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Tulare County Regional Transit Agency

AGENDA ITEM VII - J

September 16, 2024

Prepared by Abul Hassan, Executive Director

SUBJECT:

HR Status of Tulare County Regional Transit Agency staff positions

BACKGROUND:

On October 25, 2022, the Tulare County Regional Transit Agency (TCRTA) and the County of Tulare entered into Agreement #: 30915-A – Operational and Administrative Services.

On November 29, 2022, a contract Amendment was executed by both parties. The primary agreement and the subsequent contract enabled TCRTA to leverage the County of Tulare for economies of scale. The latter includes human resources support where TCRTA staff, by way of said MOU, become employees of the County with respect to salary, benefits, and pension.

DISCUSSION:

On July 11, 2024 the Executive Director for TCRTA coordinated with County Human Resources in order to post the TCRTA Finance Manager. The prior incumbent within this position tendered their resignation in April and posting of the vacancy was delayed by the Executive Director in light of concerns that qualified candidates may not exist within the scope and salary range of the Finance Manager position as exists within the County of Tulare's classification listing.

On August 13, 2024 a candidate list for the position was provided to TCRTA by County Human Resources. Four (4) candidates were highlighted as being screened by Human Resources as, 'qualified.'

TCRTA held preliminary interviews on August 30, 2024. None of the candidates have specifically operated within the framework of public transportation funding and related grants. TCRTA is finalizing mechanisms by which to test said candidates online for competency in the following: 1) Excel expertise and 2) Cost accounting aptitude.

By the time of the Board meeting the Planning position will have been posted.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.

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Tulare County Regional Transit Agency

AGENDA ITEM VII - K

September 16, 2024

Prepared by Abul Hassan, Executive Director

SUBJECT:

Microtransit Zone 6 continuation per ADA & Title VI requirements

BACKGROUND:

On June 26, 2024, the Tulare County Regional Transit Agency Board of Directors voted on a majority basis to pass resolution 2024-014: New Zone: Visalia-Farmersville-Ivanhoe-Tulare.

The resolution authorized microtransit services that were several months, if not several years, in the making whereby TCRTA's Board had authorized execution of an MOU with the City of Visalia and according to Sun Gazette <https://thesungazette.com/article/visalia/2024/01/23/new-transit-program-driving-into-visalia/> the same MOU was given permission to proceed by the City of Visalia's Council on January 16, 2024 when approving their agenda item [24-0016](#).

On June 26, 2024, TCRTA was notified in a first official capacity by Mayor Poochigian stating that the City of Visalia did not fully execute the MOU their Council authorized on January 16, 2024, and that the City of Visalia did not wish to have the TCRTA operate microtransit in the City of Visalia. This notice was provided four (4) days before TCRTA's publicized go-live date; notification for which was publicized in various news media in accordance with Federal Transportation Administration (FTA) guidelines.

To manage this about-face, the TCRTA Board attempted to mitigate the situation by committing to run the intra-Visalia portion of services until September 30, 2024, as this would be the earliest the City of Visalia would be able to operate its own microtransit services.

On [August 19, 2024](#) funding previously allocated to the Tulare County Regional Transit Agency in the form of SB-125 by the Tulare County Association of Governments (TCAG) was redirected to the City of Visalia so that the City of Visalia may utilize said funding to procure microtransit vehicles and pay for microtransit services to the City of Visalia's newly awarded contractor, RATPDEV. This information was disclosed by Assistant City Manager John Lollis at the TCAG Transit Forum on August 21, 2024.

The net financial difference to TCRTA by way of SB-125 revision of funds is **(\$7,798,905.00)** as indicated in Attachment 1.

DISCUSSION:

TCRTA as a recipient of federal funding must uphold Title VI and ADA regulations. These regulations as identified in *FTA Circular 4701.1* specify the responsibility of TCRTA insomuch as that TCRTA **must** provide complimentary ADA services within $\frac{3}{4}$ mile of its fixed route, minimum. FTA encourages creation of premium service areas in addition to $\frac{3}{4}$ mile of a fixed route in an effort to accommodate ADA and Title VI. Transit agencies **may not** defer this responsibility to other transit agencies even when the service area is shared.

To be cost effective TCRTA undertook the decision to begin co-mingling its microtransit services with Dial-a-Ride (Paratransit) beginning April 01, 2024. This decision has enabled TCRTA to foster resource efficiencies both in the cost per hour of service and by avoiding the need to spend additional taxpayer dollars by creating a new fleet focused purely on microtransit.

Origin and destination datasets as referenced under Item V-E clearly show a demonstrable pattern among the County's disadvantaged communities. The pattern demonstrates that individuals who are economically disadvantaged and/or individuals with disabilities often reside in non-urbanized areas; however, they require services to urbanized areas such as the City of Visalia and/or the City of Tulare.

By placing prohibitions on how TCRTA may pick-up and/or drop-off across the County the net result is the disenfranchisement of individuals that are protected by Title VI and ADA laws.

Undue political pressure on TCRTA for its failure to violate Federal law has already resulted in questionable legality as entities are withholding sources of transit funding to TCRTA. The issue is further compounded by the reality that questionable policies are being introduced at various forums to further stifle TCRTA's ability to claim transit funding.

While these efforts foster a status quo hegemonic view of where transportation funds should go such policies ultimately serve as a deterrent to the transit dependent population of the County and stand in stark violation of the intent of the law both at a State level and Federal level when it comes to fostering the Congressional Mass Transportation Act and mandates within the State of California with respect to Public Transportation.

TCRTA is the only independent transit entity in Tulare County.

RECOMMENDATION:

The Tulare County Regional Transit Agency Board of Directors should authorize the TCRTA to continue operations in Zone 3 as originally intended without placement of restrictions that will ultimately violate the spirit of Title VI and ADA.

The FTA § 37.131(f)(3) clearly prohibits operational practices or patterns that significantly limits the availability of service to eligible persons.

FISCAL IMPACT:

None.

ATTACHMENTS:

- 1) SB-125 December 2023 allocation vs., the revised August 19, 2024, allocation
- 2) City of Visalia Consent Calendar Approval of Microtransit MOU
- 3) Mayor Poochigian withdrawal letter
- 4) Resolution 2024-025 authorizing continuity of Zone 3

		Allocation		
	TIRCP	\$ 48,671,620	87%	
	ZETCP	\$ 7,372,833	13%	
		\$ 56,044,453		
			TCAG	\$ 14,243,358
				\$ 41,801,095 Balance
Project	Cost		VT	\$ 17,001,095 41%
Lindsay Transfer Center Cost Increase	\$ 2,000,000		TCRTA	\$ 24,800,000 44%
Exeter Transfer Center	\$ 5,000,000			\$ 56,044,453
VT - Charging Infrastructure/ On Demand ZE Vans/Sedans	\$ 9,628,262			\$ (0) Balance
TCRTA - Charging Infrastructure (Transit Centers)				
Maintenance Facility Improvements	\$ 12,000,000			
TCRTA - New Porterville ZE Maintenance Facility	\$ 10,000,000			
TCRTA - On Demand ZE Vans (19)	\$ 2,800,000			
VT - ZE Replacement Buses (5)	\$ 7,372,833			
TCAG Admin (0.5%)	\$ 243,358			
Cross Valley Express Bus Operations - 3 Year Pilot	\$ 7,000,000			
	\$ 56,044,453			

		Allocation		
	TIRCP	\$ 48,671,620	87%	
	ZETCP	\$ 7,372,833	13%	
		\$ 56,044,453		
			TCAG	\$ 9,743,358
				\$ 46,301,095 Balance
Project	Cost		VT	\$ 19,311,832 42%
Lindsay Transfer Center Cost Increase	\$ 2,000,000		TCRTA	\$ 17,989,263 39%
Farmersville Transfer Center Cost Increase	\$ 500,000		PT	\$ 9,000,000 19%
VT - Charging Infrastructure/ On Demand ZE Vans/Sedans	\$ 8,628,262			\$ 56,044,453
TCRTA - Charging Infrastructure (Transit Centers)				
Maintenance Facility Improvements	\$ 9,257,702			\$ - Balance
TCRTA - New Porterville ZE Maintenance Facility	\$ 9,000,000			
TCRTA - On Demand ZE Vans (19)	\$ 2,800,000			
VT - ZE Replacement Buses (5)	\$ 7,372,833			
TCAG Admin (0.5%)	\$ 243,358			
Cross Valley Express Bus Operations - 3 Year Pilot	\$ 7,000,000			
VT - Microtransit Operations - 3 Year Pilot	\$ 3,310,737			
TCRTA - Microtransit Operations - 2 Year Pilot	\$ 5,931,560			
	\$ 56,044,453			



Visalia City Council

Visalia City Council

Meeting Minutes - Final

Visalia City Council
303 E. Acequia
Visalia, CA 93291

Mayor Brian Poochigian
Vice Mayor Brett Taylor
Council Member Steve Nelsen
Council Member Emmanuel Hernandez Soto
Council Member Liz Wynn

Tuesday, January 16, 2024

7:00 PM

Visalia Convention Center

ROLL CALL

Present: Mayor Brian Poochigian, Vice Mayor Brett Taylor, Council Member Steve Nelsen, Council Member Emmanuel Hernandez Soto, and Council Member Liz Wynn

CALL TO ORDER WORK SESSION - 4:00 PM (Unless otherwise noted)

The meeting was called to order at 4:00 p.m.

PUBLIC COMMENTS

Citizens are now invited to comment on issues within the jurisdiction of the Visalia City Council and items listed on the Closed Session. The Council asks that you keep your comments concise and positive. Creative criticism, presented with appropriate courtesy, is welcome. Each speaker will be allowed three minutes, and a timer will notify you when your time is expired. Please begin your comments by stating and spelling your name and providing your city of residence.

Brian Thoburn, Southern California Edison, stated he appreciates the partnership with the City of Visalia.

Gabriel Jacquez, shared words of encouragement with Council on a few subjects that included cannabis, unborn children, and Federal holidays. We all must use our moral compass because the standards we set now are for our children and grandchildren.

Jim Reeves, stated one of the most important moral standings anyone can have is to not impose religious beliefs on others and he hopes that no government body would try to impose religious standards for anything that he does not agree with.

Bill Huott, thanked the Council and expressed support for the Council, Department Heads, the Police Chief and the HOPE team.

WORK SESSION AND ACTION ITEMS (as described)

1. Presentation by the Arts Consortium - Presentation of the activities undertaken by the Arts Consortium in 2023 as part of a contract for services with the City of Visalia and approval of a contract for services for 2024-2025, effective as of January 1, 2024. [24-0007](#)

Kelli Kincaid, Parks and Recreation Director, was joined by Ampelio Mejia Perez, Executive Director of the Visalia Arts Consortium, to provide an overview and presentation of the activities undertaken by the Arts Consortium in 2023 as part of a contract for services with the City of Visalia.

Due to other priorities, the annual report, and therefore the contract, was delayed in being brought forward, but the Arts Consortium has continued to provide services and staff is recommending that the contract be effective as of January 1, 2024.

A motion was made by Council Member Steve Nelsen, seconded by Vice Mayor Brett Taylor, to approve as recommended. The motion carried by the following vote:

Aye: Brian Poochigian, Brett Taylor, Steve Nelsen, Emmanuel Hernandez Soto, Liz Wynn

2. Review of Ordinance - Review the City of Visalia Oak Tree Ordinance and direction to staff on recommend modifications. [23-0434](#)

Alvin Dias, Parks and Facilities Manager, Zach Huff, Parks and Urban Forestry Supervisor and Kelli Kincaid, Community Services Director provided a staff review of the Oak Tree Ordinance.

The purpose of this presentation is to provide an overview of the current City of Visalia ordinance related to Valley Oak trees and to propose recommended modifications to the Oak Tree Ordinance, particularly concerning the management of Oak trees on public and private property, especially when related to safety concerns.

In early 2021 the Visalia City Council received and addressed multiple citizens appeals of Community Services denials of Oak Tree Removal Permits. During those appeal processes, the Council directed staff to revisit the current Oak Tree ordinance and bring the Ordinance back to Council for review and discussion at a future work session.

A motion was made by Council Member Steve Nelsen, seconded by Council Member Liz Wynn, to approve as recommended. The motion carried by the following vote:

Aye: Brian Poochigian, Brett Taylor, Steve Nelsen, Emmanuel Hernandez Soto, Liz Wynn

ADJOURN TO CLOSED SESSION - 6:00 PM (Or, immediately following Work Session)

The meeting adjourned to Closed Session.

CALL TO ORDER REGULAR SESSION - 7:00 PM

The meeting was called to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION

ITEMS OF INTEREST

SPECIAL PRESENTATION / RECOGNITION

PUBLIC COMMENTS

This is the time for people to comment on matters within the jurisdiction of the Visalia City Council. The Council asks that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome. This is the opportunity to address the Council on any matter of interest, whether on the agenda or not, other than the Consent Calendar. People may comment one time during the evening for up to three minutes unless additional time is authorized by the Council. Each speaker will be allowed three minutes, and a timer will notify you when your time is expired. Please begin your comments by stating and spelling your name and providing your city of residence.

April Lancaster, Visalia, requested consent item 7 to be pulled regarding the new regulation of the limit of 12 street closures in a year in the newly adopted Ordinance for Special Events. The Mayor advised Ms. Lancaster she will have the opportunity to speak with the item is discussed.

The following citizens spoke in support of keeping the Rawhide / Valley Strong / baseball stadium:

Jesus Archuletta
Charlie Saponara
Victoria Leary
Shannon Meier
Tosha Pequeno
James Alves on behalf of Able Inc.
Mary Serrato
Amanda Pichurko
Kent Copley
Jonathan Burtlow
Julian Rifkind
Joe Ross
Candace Ayers
Eric Douglass
Brady Hochhalcer
Heather Angeli
Joel Rosales
May Blaco
Rodney Blaco
Brittany Bly
Patrick Salazar
Nate Wingert
Francine Bejarano
Charlie Norman
Taye Konishi
Reyna Rodriguez

Margaret Carter, Visalia, spoke regarding the lack of City assistance for renters. She moved to the City of Visalia to rent a house and it did not have electricity for a while. Ms. Carter requested assistance from Code Enforcement; however, they were not able to intervene. The City of Visalia needs protection or assistance for renters.

April Lancaster, Downtown Visalia business owner, requested for Council to rescind section 12.48.085 of the new Special Events Ordinance. Ms. Lancaster stated the section is designed to prevent more than 12 street closures per year which does not work for the Downtown Farmers Market location preference. An event can have more than 12 street closures per year if a business owner, sponsor, or organizer has frontage property on that street.

The following citizens spoke in support of the Downtown Farmers Market staying in the same location and /or requested to rescind section 12.48.085 of the new Special Events Ordinance:

Alyssa Gonzales
Andrea Miranda
Amanda Warsher
Buddy Jones
Michelle Olease
Michelle Kenner
Vanessa Gonzalez
Maria Guillen
Lisa Alvarado
Justin Puntanen
Reyna Rodriguez

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made by a City Council Member and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

A motion was made by Council Member Nelsen, seconded by Council Member Wynn, to approve the Consent Agenda except item 7 (BT/BP). The motion carried by the following vote:

- Aye:** Brian Poochigian, Brett Taylor, Steve Nelsen, Emmanuel Hernandez Soto, Liz Wynn
1. Authorization to read ordinances by title only. [24-0002](#)
 2. Grant to waive/lower pet adoption fees: Authorize the acceptance of \$95,000 grant from California For All Animals to reduce or waive return to home fees for pets in the shelter and authorize the City Manager to execute the California For All Animals grant agreement. [23-0493](#)
 3. Parking Agreement for Mayor's Park - First reading of Ordinance 2024-02, authorizing the City Manager to enter into an agreement with Dr. Christopher J. Wood, DDS, MS, for the use of 4 parking lot spaces at Mayor's Park. [23-0495](#)

-
4. City of Exeter contract Animal Services - Authorize the City Manager to execute an agreement between the City of Visalia and the City of Exeter to provide animal shelter services at a rate of \$216,900 per year and make any additional modifications to this draft agreement. [23-0496](#)
 5. City of Farmersville contract Animal Services - Authorize the City Manager to execute an agreement between the City of Visalia and the City of Farmersville to provide animal shelter services at a rate of \$211,700 per year and make any additional modifications to this draft agreement. [23-0497](#)
 6. Authorization to execute a lease agreement with the Arts Consortium for use of the Oval Park Service Center building at 808 N. Court. [23-0506](#)
 7. Request by Council Member Hernandez Soto - Request by Council Member Hernandez Soto for the Council to consider placing an item on a future agenda for discussion of the limit of 12 street closures in a year in the newly adopted Ordinance for Special Events. [24-0001](#)

Item 7 was pulled from the Consent Calendar for separate discussion. Tracy Robertshaw, Code Enforcement and Neighborhood Preservation Manager, was available to answer questions and also later in the discussion having a store frontage will allow a street closure more than 12 times per year. If there is not a store frontage, then the code does limit the street closure to 12 per year.

Council Member Hernandez Soto, stated he requested this item to be added due to the stakeholders meeting and the members at that meeting did not want to have the street closure portion of the section included.

Council Member Nelsen, commented that no Council Members have stated they want to shut down the Farmers Market and wanted to look at having the market at a different location.

Vice Mayor Taylor stated he pulled the item because the item was just heard and voted on and it should not be rehashed.

Mayor Poochigian, stated the Council wants to work with the Ms. Lancaster in order for the Farmer's Market to continue.

Council Member Hernandez Soto made a motion to approve item 7. The motion died/failed for lack of a second.

8. Consideration of a fee waiver - Request from Visalia Gadabouts to utilize the Visalia Senior Center for the purpose of providing programs and services for senior citizens. [24-0003](#)

-
- | | | |
|-----|--|--------------------------------|
| 9. | Certify Environmental Document - Stonebrook Street Culvert - a resolution to adopt the Initial Study and Mitigated Negative Declaration for the Stonebrook Street Culvert Crossing at Packwood Creek (City of Visalia Project Number 2520-72000/CP0043-99, also referring to State Clearinghouse No. 2022020164). (Resolution No. 2024-01 required). | <u>24-0005</u> |
| 10. | Fire Department Grant Application Confirmation and Acceptance - Confirm authorization for staff to apply for the 2023 California Water Service Firefighter Grant Program, authorize accepting the grant award, and appropriate funding for the purchase of six rescue tool batteries in the amount of \$5,367.24. | <u>24-0006</u> |
| 11. | Confirmation of Administrative Services Director - Conformation of the appointment of Michelle Speer to serve as the Administrative Services Director for the City of Visalia. | <u>24-0009</u> |
| 12. | Memorandum of Understanding - Authorize the City Manager to enter into a five-year Memorandum of Understanding between the City of Visalia and the Tulare County Regional Transit Agency (TCRTA) to partner on a three-year micro transit pilot project. | <u>24-0016</u> |

REGULAR ITEMS AND PUBLIC HEARINGS

Comments related to regular Items and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

CLOSED SESSION REPORT

1. For the purposes of reporting out, for the record, transactions that occurred as a result of Closed Session Real Property Negotiations:

[24-0013](#)

Buyer: City of Visalia

Seller: Gerald Blankenship Jr. and Jean Kristy Blankenship, Trustees of the Blankenship Family Trust under Trust Agreement dated February 8, 1996, as to an undivided one-half interest, and Gerald B. Blankenship Jr., as to an undivided one-half interest

APN: 126-100-054 (portion)

Purpose: sale of surplus land

Brief Description: Caldwell Improvement Project Santa Fe to Lovers Lane

Price: \$21,017.21

Closing Date: 1/8/2024

Closed Session Council Date: 6/5/2023

Project Manager: Eric Bons

ADJOURNMENT

The meeting was adjourned.

UPCOMING CITY COUNCIL MEETINGS

1. Upcoming Council Meetings:
Monday, February 5, 2024 at 7:00 p.m. @ 707 W. Acequia
Tuesday, February 20, 2024 at 7:00 p.m. @ 707 W. Acequia

[24-0012](#)

If you have a disability and require a reasonable accommodation to fully participate in the meeting, please contact Michelle Nicholson, to discuss your accessibility needs: 559-713-4512 or Michelle.Nicholson@Visalia.City
<<mailto:Michelle.Nicholson@Visalia.City>>

Please note the meeting of 1/16/24 will not be live streamed.
Recorded audio of the 1/16/24 meeting will be available by the afternoon of 1/18/24.



June 24, 2024

Jose Sigala, Chair
Tulare County Regional Transit Agency
200 E. Center Avenue
Visalia, California 93291

Re: Visalia Transit to Self-Perform Microtransit in the City of Visalia

Chair Sigala:

In follow up to the City of Visalia's previous notice of May 8, 2024 to the Agency's Executive Director, this is to confirm that the City of Visalia will be providing microtransit services to its citizens and is not authorizing the Tulare County Regional Transit Agency (TCRTA) authorization to conduct such services in Visalia.

City of Visalia preserves and protects its jurisdictional right to provide microtransit services to the residents of Visalia. To be clear, there is no agreement between the City and the TCRTA and therefore there is no authority for the TCRTA to provide microtransit services within the city of Visalia. Although the Visalia City Council authorized the City Manager to enter into a Memorandum of Understanding (MOU) to provide microtransit services, no MOU has been executed. More than a month ago, the City's Transit Manager provided written notice to the TCRTA Executive Director that the City of Visalia would be implementing microtransit services as part of its new Transit Operations and Maintenance provider contract effective October 1, 2024, and has been coordinating with the Tulare County Association of Governments (TCAG) on funding to support such implementation.

Unfortunately, public comments have been continued to be made by the TCRTA Executive Director that the TCRTA will be performing microtransit in the City of Visalia, and such service is included as a Public Hearing at TCRTA Board of Directors meeting on Wednesday, June 26, 2024 (Agenda Item VII-A: Public Hearing on Microtransit Phase 3 Service Changes).

To reinforce that the City of Visalia will be performing and providing microtransit services to its residents and not the TCRTA, the Visalia City Council took an action at its Special Meeting on Monday, June 24, 2024, to rescind its prior action to authorize the City Manager to enter into an MOU with the TCRTA microtransit services.

Thank you for your attention in this important matter.

Sincerely,



Brian Poochigian
Mayor
CITY OF VISALIA

Cc: Ted Smalley, Executive Director – Tulare County Association of Governments

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY
AUTHORIZING CONTINUATION OF ZONE 3 MICROTRANSIT SERVICES AFTER OCTOBER
01, 2024**

WHEREAS, the Tulare County Regional Transit Agency Board of Directors approved the provision of a regional microtransit (on-demand) expansion of services contingent on sufficient funding for an initial three (3) year period on February 22, 2023; and,

WHEREAS, the Microtransit Expansion is to be initiated in phases; and,

WHEREAS, the Tulare County Regional Transit Agency conducted a series of community meetings to inform the public of the proposed Microtransit Pilot Service changes; and,

WHEREAS, the TCRTA implemented Phase I on December 18, 2023; and,

WHEREAS, the TCRTA implemented Phase II on April 01, 2024; and,

WHEREAS, the TCRTA implemented Phase III on July 01, 2024 which included Zone 3 services between Ivanhoe, Farmersville, City of Tulare, and Visalia; and,

WHEREAS, the Tulare County Transit Agency Board of directors voted on June 26, 2024 to authorize the TCRTA to operate services in Zone 3 through September 30, 2024;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TULARE COUNTY REGIONAL TRANSIT AGENCY, does hereby adopt the following Microtransit Phase 3 Service Changes effective October 1, 2024:

In compliance with *FTA Circular 4701.1* and with respect to the intent of the law as it relates to Federal Title VI and ADA the Board of Directors does hereby authorize staff to continue services unhindered beginning October 1, 2024 within Zone 3 as originally intended.

PASSED AND ADOPTED this 16th day of September 2024 by the Board of Directors of the Tulare County Regional Transit Agency.

THE FOREGOING RESOLUTION was adopted upon motion of _____ and seconded by _____ at meeting thereof held on the 16th day of September 2024.

AYES:

NOES:

ABSTAIN:

ABSENT:

Signed _____
Jose Sigala
Board Chair

ATTEST:

I HEREBY CERTIFY that the foregoing Resolution 2024-025 was duly adopted by the Board of Directors of the Tulare County Regional Transit Agency at a regular meeting thereof held on the 16th day September 2024.

Signed _____
Abul Hassan
Executive Director

Tulare County Regional Transit Agency

AGENDA ITEM VIII-B

September 16, 2024

Prepared by Abul Hassan, Executive Director

SUBJECT:

CALITP tap-to-pay with credit card hardware and software solution

BACKGROUND:

In February 2024 Tulare County Regional Transit Agency Board of Directors undertook a Board retreat. During this retreat one of the presentations included CalITP and their tap-to-pay program.

The Tulare County Regional Transit Agency (TCRTA) initiated a Request for Proposal (RFP) through CalITP on June 16, 2024.

Proposals were submitted by two hardware vendors and two financial transaction vendors as listed below:

Hardware

KUBA

ScSoft

Software

LittlePay

EngHouse

All vendors are part of the Master Service Agreement (MSA) through CALITP. Between September 02, and September 09, TCRTA staff met with all vendors in order to review the proposal and determine specific nuances for the purpose of integration.

Although each vendor type is similar in their offering there are nevertheless minute differences that enables one of these providers in each category to be better suited than the other.

DISCUSSION:

TCRTA has an existing farebox system through SPX GenFare which was implemented with \$2 million allocation of Measure R money. Unfortunately, this system is limited to fixed-route buses and would never be able to integrate disparate financial solution(s) that presently exist within the framework of TCRTA. For example, microtransit services have a credit card reconciliation option through VIA where payments can be made through credit cards within the VIA app.

TCRTA is seeking a solution through CALITP for the purpose of integrating microtransit services with existing fixed route services thereby enabling transit consumers to have an option to utilize a credit card or an output from VIA's payment thus enabling customers to ride the TCRTA system in totality with a fixed ceiling on daily costs.

Within the above example a user of the system could pay for a \$5 microtransit ride and then be offered the rest of the fixed-route system free because the first charge would have reached a daily ceiling for non-premium services.

The system also enables TCRTA to spend less staff resources on eligibility process because CALITP would facilitate age specific verification through an online portal thus negating the need to physically require eligible users to visit the TCRTA offices in order to become eligible users.

Detailed proposals are not included as part of the attachment but can be made available through a public information request. A cost comparison sheet showing the lowest CAPEX cost is included as Attachment A.

RECOMMENDATION:

Staffs recommendation is to authorize the Executive Director to enter into an agreement with KUBA as a hardware provider and Little Pay as the financial transaction provider for loop payment.

The total cost of this project not to exceed the total amount allocated for this project by LCTOP which is \$177,629.00 – an amount that will be allocated for initial capex.

FISCAL IMPACT:

TCRTA was awarded LCTOP Grant # 19-20-D06-169 in 2020. The exclusive scope committed purpose of this grant is for “smart fare system.” TCRTA staff has worked directly with CalTrans to authorize use of this funding to pay for CALITP Tap-to-Pay. The grant total is: \$177,629.00 --- no match is required.

There will be no fiscal impact to the operating budget for the current year.

ATTACHMENTS:

- A. CalITP cost breakdown matrix

Price Summary Spreadsheet - Required Items

Staff Recommendation (Hardware)						Vs.		Alternate Vendor (Hardware)					
Item	Unit of measure	Rate	Quantity	Months	Total	Item	Unit of measure	Rate	Quantity	Months	Total		
CAPEX					\$115,261.58	CAPEX					\$120,200.00		
Payment Acceptance Devices	Per Unit	\$ 994.87	80		\$79,589.60	Payment Acceptance Devices	Per Unit	\$ 890.00	80		\$71,200.00		
Integration with Transit Processor	Once-Off					Integration with Transit Processor	Once-Off	\$ 14,000.00	1		\$14,000.00		
Barcode Reader Hardware	Per Hour	\$ 195.00	80		\$15,600.00	Barcode Reader Hardware	Per Hour	\$ -	80		\$0.00		
Mounting Poles	Per Unit	\$ 105.33	6		\$631.98	Mounting Poles	Per Unit	\$ -	80		\$0.00		
Implementation Service (base training, testing, etc.)	Once-off	\$ 10,000.00	1		\$10,000.00	Implementation Service (base training, testing, etc.)	Once-off	\$ 20,000.00	1		\$20,000.00		
Integration with a Barcode Processor	Once-off	\$ 9,440.00	1		\$ 9,440.00	Integration with a Barcode Processor	Once-off	\$ 15,000.00	1		\$ 15,000.00		
ANNUAL OPEX					\$35,040.00	ANNUAL OPEX					\$30,660.00		
Ongoing maintenance and support	per unit per month	36.50	80	12	\$35,040.00	Ongoing maintenance and support	per unit per month	31.94	80	12	\$30,660.00		

Staff Recommendation (Loop Payment)						Vs.		Alternate Vendor (Loop Payment)					
Item	Unit of measure	Rate	Quantity	Months	Total	Item	Unit of measure	Rate	Quantity	Months	Total		
One Time Cost - Implementation	Once-Off	\$ 5,000.00	1		\$ 5,000.00	One Time Cost - Implementation	Once-Off	\$ 5,000.00	1		\$ 5,000.00		
Cost per PAD Intigration	Per Unit		0	80	\$ -	Cost per PAD Intigration		250	80		\$ 20,000.00		
Fixed Fee per Free Transaction	Per Free Transaction	0.02 -			0.02	Fixed Fee per Free Transaction	Per Free Transaction	0.02 -			0.02		
Transaction Processing Fee	Per Transaction				2.25%	Transaction Processing Fee	Per Transaction	Avg between \$5k - \$10m in volume				1.42%	
Total CAPEX					\$ 120,261.58	Total CAPEX					\$ 145,200.00		