

**Tulare County Regional Transit Agency
Board Meeting Minutes
October 21, 2024, 4:00 p.m.**

Members Present: Reynosa, Riddle, Gomez, Serna, Sigala, Martinez, Micari

Members Absent:

Non-Voting Alternates:

Ex Officio Present:

Staff Present: Derek Winning, Melissa Cashen, Teresa Ortega, Clayton Landis, Olivia Forte, Ashlee Compton

Counsel Present: Thomas Degn

***Board member attended online or due to emergency or just cause.**

I. CALL TO ORDER:

Chair Sigala called the meeting to order at 4:01 p.m.

II. PLEDGE OF ALLEGIANCE:

Led by Chair Sigala

III. PUBLIC COMMENT:

John Lollis, Assistant City Manager, City of Visalia: Stated that Derek's appointment as Director has been a return to professionalism and ethics in the position. I don't know if the board is aware that the City of Visalia received an invoice of \$47,000 for T-Pass distribution revenue, which in the evaluation of ridership and actual calculations by the city, the city was owed \$90,000. I just want to say thank you to the administration, focusing on data and study.

I. CONSENT CALENDAR ITEMS:

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Action / Discussion Items.

Request Approval of the Consent Calendar Items

- A. Approve Minutes of September 16, 2024
- B. Approve Minutes of Special Meeting October 10, 2024
- C. Information: Monthly Ridership Summary
- D. Information: Financial Statement
- E. Information: Grants Update

Motion: Martinez

Second: Gomez

II. ACTION ITEM & PRESENTATION:

- A. Action: Adoption of Resolution 2024-026 Establishment of a Technical Advisory Committee (TAC)

Notes: Staff requested this item to be withdrawn. Mr. Winning commented that it is important for the Director of this organization to communicate effectively with its members, and he will endeavor to do so and work with Counsel. Chair Sigala commented that there will be continued discussions, Item has been withdrawn.

- B. Action: Adoption of Resolution 2024-027 Peak Transit Software License Agreement

Motion: Gomez

Second: Riddle

Notes: Director Micari requested an annual report.

C. Action: Adoption of Resolution 2024-028 Contract Extension with Brown Armstrong for Main and Single Audits for FY 2024

Motion: Micari

Second: Martinez

Notes:

D. Information: Election of TCRTA Chair/ Vice Chair

Notes: No Action. Reminder to the board that the elections of the TCRTA Chair and Vice Chair are coming up. Terms are held for two years, and there are no stipulations on how many terms the Chair or Vice Chair can hold.

III. **CLOSED SESSION ITEMS:**

It is the intention of the Board of Directors to meet in closed session concerning:

A. § 54956.9(d) (1) – Pending Litigation (Settlement)

City of Porterville v. TCRTA

Tulare County Superior Court Case No. VCU312913

Report: Nothing to Report.

IV. **OTHER BUSINESS:**

A. Action: Approve Board Meeting Agenda for Calendar Year 2025

Motion: Riddle

Second: Gomez

Notes: Director Riddle suggested changing the meeting time. The board discussed options of different days and times for the TCRTA Board to meet. The action is to change the meeting time from 4:00 PM to 4:30 PM.

B. Action: Approve Board Meeting Schedule for December 2024

Motion: Martinez

Second: Riddle

Notes: The Board discussed and approved rescheduling the December 2024 meeting to December 9, 2024, at 3:00 PM.

C. Requests from Board Members for Future Agenda Items

Notes: Mr. Winning commented that there will be a Director's Report agenda item as a standing item. He reported on a Public Notice that was posted on Thursday October 18, 2024, regarding proposed changes to TCRTA microtransit service.

V. **ADJOURN:**

The meeting adjourned at 6:01 p.m. Chair Sigala confirmed the next scheduled meeting of the Tulare County Regional Transit Agency (TCRTA) Board of Directors will be held on Monday, **November 18, 2024, and will take place at 4:00 pm** at the Tulare County Regional Transit Agency (TCRTA), 200 E. Center Avenue, Visalia, CA 93291.